FAIRHAVEN FOUNDATION

Supporting Quality Living

FOUNDATION BOARD

MINUTES

The regular meeting of the Foundation Board of Fairhaven was held on February 21, 2012 at 12:00 pm. in the Boardroom at Fairhaven.

ATTENDANCE

Members		
Doug Pearcy*	County Council	Regrets
Phil Aldrich	Community Representative	Present
Gerald Cole	Resident Advisor	Present
Chris White	Community Representative	Present
Gabrielito Garcia	Community Representative	Present
Pat Hooper	Community Representative	Regrets
Staff		
Joy Husak	Executive Director	Present
Kerri Wellstood	Finance Manager	Present
Mary-Lynn Koekkoek	Director Fairhaven Foundation	Present
Jen Baro	Recorder	Present
Guest		

*** Interim Chair**

1.0 Approval of Agenda

1.1 The Chair called the meeting to order at 12:10 p.m.

Moved by G. Cole, seconded by C. White that,

"The Agenda of February 21, 2012 BE APPROVED."

Carried

2.0 Approval of Minutes

2.1 Moved by C. White, seconded by G. Cole that,

"The Minutes of January 16, 2012 BE APPROVED."

Carried

3.0 Financial Report

3.1 Financial Update

The auditors have completed the interim audit. They will be here the beginning of April to complete the year end audit. The financial update for January and February will be presented at the meeting in March.

Moved by L. Garcia, seconded by C. White that,

"The Financial Update BE RECEIVED."

Carried

4.0 Governance

4.1 Bylaws/Terms of Reference- Defer to Spring 2012

5.0 Recruitment

5.1 Potential Board Members-Update

Moved by G. Cole, seconded by C. White that

"Motion to authorize the Director, Fairhaven Foundation to advertise for the recruitment Foundation Board Members."

Carried

6.0 Fundraising Opportunities

6.1 Foundation Report
Please see attached report.

Director, Fairhaven Foundation will take part in new staff orientation sessions promoting Fairhaven Foundation.

6.2 2012 Walk 'n' Roll Date

The 5th annual Walk 'n' Roll will take place on Saturday June 16, 2012. Recruitment for the committee is underway with the first meeting being held on Thursday February 23, 2012.

6.3 Golf Tournament

Director, Fairhaven Foundation has sent a letter to John Hope, Vice President and General Manager, RE/MAX Eastern Realty Inc proposing that Fairhaven Foundation be considered as the recipients of the proceeds for this year golf tournament.

7.0 Health & Safety

Fairhaven staff will be attending a table top exercise on Code Green Wednesday February 22, 2012 at the Peterborough Library with the City and County of Peterborough and other retirement and LTC homes in the area.

8.0 Branding

Director, Fairhaven Foundation will set up a meeting in the near future with C. White to discuss branding.

9.0 New Business

9.1 2012 Donor Wall Celebration

The Donor Wall Celebration will be held in May of 2012.

9.2 Art Gallery Opening

The Link-Gallery Opening Celebration will be held in spring 2012.

10 .0 Roundtable Member Reports of Community Issues

We will be holding a farewell tea for Trent Gervais on Wednesday February 22, 2012 from 2:00-3:00 p.m. in the Great room at Fairhaven. All are welcome to attend.

11.0 Items for Information

11.1 Newsletter- You're In The Loop

11.2 Revitalization Your Development Office

Presentation by Mary-Lynn Koekkoek, Director Fairhaven Foundation, Revitalizing Your Development Program, 15 steps to evaluate your past year's development program was done.

The Strategic Plan session will be held recruitment of board members has been completed.

11.3 Health Care Action Plan- Seniors Strategies

12.0 Closed Session

Moved by G. Cole, seconded by C. White that,

The Committee GO INTO CLOSED SESSION for discussion under *The Municipal Act, 2001* Section 239(2):
(a) The security of the property of the municipality or a local board and
(b) Personal matters about an identifiable individual, including municipal or local board employees."

Carried

Moved by L. Garcia, seconded by C. White that,

"The Committee COME OUT OF CLOSED SESSION."

Carried

**** The meeting scheduled for May 21st is moved to Wednesday May 23rd**

13.0 Adjournment

Moved by L. Garcia, seconded by C. White that,

"There being no further business, the meeting BE ADJOURNED at 1:00 p.m."

Carried

Next Meeting:

The next meeting of the Fairhaven Foundation Board is **Monday March 19, 2012** in the Boardroom at **12:00 p.m**.

Chairperson
Foundation Chair

Executive Director

☑ **Approved as Presented** ☐ **Approved with Corrections**