



Title: **ACTIVATIONIST**

Department/s: **Resident Programs**

Approved By: **Senior Management Committee**

Date Approved: **Dec 19 2000**

Date Revised: **Jun 20 2011**

Policy Number: **RP.1.B.2**

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## **POSITION SUMMARY**

The Activationist at Fairhaven is responsible for providing recreational programs to a group of residents and individual residents, under the direction of the Programs and Volunteer Manager. The Activationist is responsible for providing these programs in a safe and competent manner within their scope of practice.

The Activationist demonstrates competence at the current level of knowledge of his or her practice, seeks help and guidance when unable to perform competently, refrains from practicing beyond his or her competence and is accountable for his or her own actions.

## **RESPONSIBILITIES**

1. Deliver activation programs and activities to meet the resident's physical, social, intellectual, emotional and spiritual needs as directed by the Programs and Volunteer Manager and/or Recreational Planner.
2. Participation in the development of monthly program schedules.
3. Familiar with residents' Resident Programs admission interview assessment and care plan to implement appropriate programs and activities.
4. Maintain program attendance, activity records and documentation according to department policy and Compliance Standards as assigned by Programs and Volunteer Manager and/or Recreational Planner.
5. Promote and communicate information about activities to residents and families.
6. Provide input into the development and revision of programs/schedules under the guidance of the Programs and Volunteer Manager and/or Recreational Planner
7. Follow rules and regulations set out by the Alcohol and Gaming Commission of Ontario regarding the liquor license for social pub.
8. Implement measures to minimize aggressive behavior as per resident care plan.
9. Encourage independence and self care as appropriate.

10. Implement preventative infection control measures.
11. Ensure activities are carried out in a manner to reduce risk of injury to resident and staff.
12. Maintain a positive and harmonious relationship with all members of the Fairhaven community.
13. Report observations regarding residents to RN/RPN as required.
14. Provide input for care plans and care conferences.
15. Attend and participate in departmental and interdepartmental meetings.
16. Familiar with resident diets to assist with refreshments and/or at meals.
17. Assist with meal service in dining room and circulate an afternoon nourishment cart.
18. Provide direction to volunteers and students working in the Resident Programs department under the supervision of the Programs and Volunteer Manager.
19. Participate in Fairhaven's WHMIS program.
20. Participate in Fairhaven's Health and Safety program.
21. Participate in in-service education as required.
22. Participate in Fairhaven's CQI program.
23. Participate in other work-related duties as outlined by his/her manager.

### **REVIEW AND EVALUATION**

A written performance appraisal will be completed by the Programs and Volunteer Manager prior to the end of the incumbent's probationary period, and every 2 years thereafter.

If a need is evident, an appraisal will be done more frequently.

## **REPORTING RELATIONSHIP**

The Activationist reports directly to the Programs and Volunteer Manager.

## **QUALIFICATIONS**

- a. A post-secondary diploma or degree in recreation and leisure studies, therapeutic recreation, kinesiology or other related field from a community college or university or are enrolled in a community college or university in a diploma or degree program in such a field. This diploma or degree must be completed within three years of hire date.
- b. Knowledge and demonstrated experience in one to one, small group and large group activation programs.
- c. Experience in Long-Term Care
- d. Computer skills – experience with Point Click Care, RAI/MDS, and Activity Pro an asset.
- e. Smart Serve Certification an asset.
- f. Effective interpersonal skills
- g. Able to fulfill the physical demands of the position
- h. Proven regular attendance record