



Celebrating over 50 years of Quality Living

COMMITTEE OF MANAGEMENT

MINUTES

The regular meeting of the Committee of Management of Fairhaven was held on October 12, 2011 at 1:00 p.m. in the Boardroom at Fairhaven.

ATTENDANCE

Members

Douglas Percy*	County Councillor	Present
Janet Clarkson	County Councillor	Regrets
Keith Riel	City Councillor	Present
Len Vass	City Councillor	Regrets
Kevin Derry**	Community Representative	Present
Ken Jackman	Community Representative	Present
Claude Dufresne	Community Representative	Present

Staff

Joy L. Husak	Executive Director	Present
Eric Lodgins	Director of Corporate Services	Regrets
Kerri Wellstood	Finance Manager	Present (until 1:40 p.m.)
Jennifer Baro	Management Support Coordinator	Present

Guest Speaker

Robert Dunford	Senior Project Manager City of Peterborough	Present (until 1:30 p.m.)
Brian Bouchardt	Urban Design Planner City of Peterborough	Present (until 1:30 p.m.)

* Chair

** Vice Chair

1.0 Approval of Agenda

The Chair called the meeting to order at 1:00 pm.

Moved by K. Derry, seconded by K. Jackman that,

“The Agenda of October 12, 2011 BE APPROVED.”

Carried

2.0 Approval of Minutes

Moved by C. Dufresne, seconded by K. Derry that,

“The Minutes of September 14, 2011 BE APPROVED.”

Carried

3.0 Guest Speaker

3.1 Robert Dunford, Senior Project Manager City of Peterborough & Brian Bouchardt, Urban Design Planner City of Peterborough, Dutton Road Extension Class Environmental Assessment.

The proposal submitted by the Developer Parkview Homes consists of an emergency access route through his property connecting to the west Fairhaven parking lot.

The route would only be available during an emergency closure of Dutton Road.

The Developer is required by his purchase agreement to provide emergency access through his property for the use of Fairhaven.

This would be closed to vehicular traffic either through the use of removable bollard, chain and /or locks. This access would only be opened in the event of an emergency, closed Dutton Road such as water main break, serious vehicle collision, fire or other emergency.

Moved by K. Derry, seconded by C. Dufresne that,

“The presentation by Robert Dunford, Senior Project Manager City of Peterborough & Brian Bouchardt, Urban Design Planner City of Peterborough BE RECEIVED”

Carried

4.0 Financial Report

4.1 Moved by K. Derry, seconded by K. Jackman that,

“Report # 2011 FIN 09 Statement of Financial Activities BE APPROVED”

Carried

4.2 Moved by K. Jackman, seconded by K. Riel that,

“2011 Budget Changes Report to the Committee of Management BE APPROVED”

Carried

5.0 Executive Director Report

Moved by K. Riel, seconded by K. Jackman that,

“Report # 2011 ED Report 21 Executive Director Report BE RECEIVED”

Carried

6.0 Director Corporate Services Report

Moved by C. Dufresne, seconded by K. Riel that,

“Report # 2011 DOCS 08 Director of Corporate Services Report BE RECEIVED”

Carried

7.0 Services Reports

7.1 Report 2011 DOC 09 Clinical Services Report

The Committee of Management would like to send their congratulation to S. Drew for being invited to attend the Registered Nurses Association of Ontario (RNAO) League of Excellence for Long-Term Care: Integrating Best Practices

with: LTC Legislation, RAI-MDS & Quality Improvement as a guest speaker along with N. Warner, RNAO Best Practice Co-coordinator.

8.0 Quality Reports

8.1 Report 2011 ED 22 Residents Stats

Moved by K. Derry, seconded by K. Jackman that,

“7.1 and 8.1, DOC 09 Report on Clinical Services and ED 22 Residents Stats, BE RECEIVED”

Carried

9.0 Governance

9.1 Accreditation

We are in good shape with our Accreditation process, meeting our targets required and ongoing reviews of our plan.

10.0 Foundation

10.1 Family Carnival Day

The 2nd Annual Family Carnival Day was a huge success. The event was well attended and the weather turned out great. We plan to make this an annual event.

10.2 Shop'Til You Drop

November 19th from 10:00 a.m. to 4:00 p.m. approximately 25 vendors will sell a variety of goods, crafts and other products. There will be demonstrations of wreath and urns decorating provided by Griffins Greenhouse and for the kids cookie decorating provided by E McCarthy. The decorated urns will be donated to Resident Advisory Council for a Raffle.

10.3 RSSC Gazebo/Dream Garden

The Gazebo will be getting under way this week. The cement pad is complete and Gazebo will arrive from Chemong Home Hardware. There will be a Grand Opening Ceremony with the naming of the new shelter in the near future. Plans are underway to put eaves troughs on the Dream Garden Shelter to collect the rain water.

11.0 Health & Safety

Repairs are underway to repair the drainage problem at the top on the parking lot area.

Repairs have been completed to the drainage issue in the electrical room.

12.0 Member Reports on Community Issues Related to Fairhaven

Nothing to report at this time.

13.0 New Business-Items for Information

13.1 Letter RE: Langton Village

13.2 Newsletter: The New View

13.3 Correspondence Received

14.0 Closed Session

Moved by K. Jackman, seconded by K. Riel that,

“The Committee GO INTO CLOSED SESSION for discussion under *The Municipal Act, 2001* Section 239(2):

(b) Personal matters about an identifiable individual, including municipal or local board employees.”

Moved by K. Derry, seconded by K. Riel that,

“The Committee COME OUT OF CLOSED SESSION.”

Carried

15.0 Adjournment

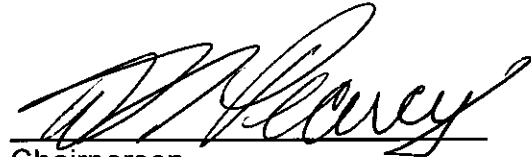
Moved by C. Dufresne, seconded by K. Riel that,

“There being no further business, the meeting BE ADJOURNED at 2:45 p.m.”

Carried

Next Meeting:

The next meeting of the Fairhaven Committee of Management is **Wednesday November 9, 2011** in the Boardroom at **1:00 p.m.**



Chairperson
Committee of Management



Executive Director

Approved as Presented

Approved with Corrections

c.
Deputy City Clerk and Mayor via email to
be posted on the City's corporate network

Warden J. Murray Jones
Gary King, CA