



Celebrating over 50 years of Quality Living

COMMITTEE OF MANAGEMENT

MINUTES

The regular meeting of the Committee of Management of Fairhaven was held on August 10, 2011 at 1:00 p.m. in the Boardroom at Fairhaven.

ATTENDANCE

Members

Douglas Percy*	County Councillor	Present
Janet Clarkson	County Councillor	Present
Keith Riel	City Councillor	Present
Len Vass	City Councillor	Present
Kevin Derry**	Community Representative	Present
Ken Jackman	Community Representative	Regrets

Staff

Joy L. Husak	Executive Director	Present
Eric Lodgins	Director of Corporate Services	Present
Doug Frost	Accountant	Regrets
Kerri Wellstood	Finance Manager	Regrets
Jennifer Baro	Management Support Coordinator	Present

Guest Speaker

Rhonda Lusic	Programs & Volunteer Manager	Present (until 1:15 p.m.)
Pat Hooper	Foundation Coordinator	Present (until 1:15 p.m.)

* Chair

** Vice Chair

1.0 Approval of Agenda

The Chair called the meeting to order at 1:00 pm.

Additions to Agenda:

13.7 Dutton Road Extension Update

Moved by K. Derry, seconded by K. Riel that,

“The Agenda of August 10, 2011 BE APPROVED.”

Carried

2.0 Approval of Minutes of June 8, 2010

Moved by K. Derry, seconded by K. Riel that,

“The Minutes of June 8, 2011 BE APPROVED.”

Carried

3.0 Guest Speaker

3.1 Rhonda Lusic, Programs & Volunteer Manager

Power Point Presentation- “Feels Like Home”

The resident program department is starting a new program “Feels like home” aimed at converting rooms into more home-like spaces. The rooms will be theme based and geared towards resident needs. They have started in RSSC with the development of a nursery themed area. The next project is a mural for the exit doors from RSSC. R. Lusic will to continue to create various theme rooms throughout Fairhaven with input from residents and staff.

3.2 Presentation by Pat Hooper, Foundation Co-ordinator

We welcome P. Hooper, Fairhaven Foundation Co-ordinator. She brings with her a wealth of knowledge and experience in fundraising for different causes. P. Hooper is looking to create more awareness of Fairhaven in the community.

4.0 Financial Report

4.1 Moved by L. Vass, seconded by J. Clarkson that,

“Report # 2011 FIN 07 Director Corporate Services BE APPROVED”

Carried

5.0 Executive Director Report

Moved by K. Derry, seconded by J. Clarkson that,

“Report # 2011 ED Report 16 Executive Director Report BE RECEIVED”

Carried

6.0 Director Corporate Services Report

Report 2011-DOCS 06 Director Corporate Services

Moved by K. Riel, seconded by L. Vass that,

“Report # 2011 DOCS 06 Director of Corporate Services Report BE RECEIVED”

Carried

7.0 Services Reports

7.1 Report 2011 DOC 07 Clinical Services Report

7.2 Report 2011 HR 07 Human Resources Report

8.0 Quality Reports

8.1 Residents Stats Report 2011 ED 17

8.2 Quarterly Reports – Report 2011 ED 18

Moved by L. Vass, seconded by K. Derry that,

“7.1, 7.2, 8.1, and 8.2 DOC 07 Report on Clinical Services, Report # 2011 HR 07 Report on Human Resources, ED 17 Residents Stats, and ED 18 Quarterly Reports of Continuous Quality Indicators regarding Executive

Director, Director of Corporate Services, Director Resident Care, Financial Management, Human Resources, Information Technology, Nutrition services, Resident Support Services, Environmental, Housekeeping, and Health & Safety BE RECEIVED”

Carried

9.0 Governance

9.1 Strategic Plan

Moved by K. Derry, seconded by J. Clarkson that,

“Motion to ACCEPT the Strategic Plan 2011-2015”

Carried

9.2 Annual Inspection Report MOHLTC

10.0 Foundation

10.1 Thank-you Letter Walk 'n' Roll

10.2 Golf Tournament

10.3 Royal Canadian Legion Grant

11.0 Health & Safety

11.1 Update: RSSC alarms- We have personal alarms worn by the staff in RSSC if they need assistance.

12.0 Member Reports on Community Issues Related to Fairhaven

No report at this time.

13.0 New Business-Items for Information

13.1 Your in the Loop-Newsletter

13.2 New View- Newsletter

13.3 News paper Articles on Interest

13.4 Ontario Senior Achievement Award Letter

13.5 Integrated Accessibility Standards Regulation

13.6 CE LHIN Board of Director Directory

13.7 Dutton Road Extension-Update

14.0 Closed Session

Moved by J. Clarkson, seconded by L. Vass that,

“The Committee GO INTO CLOSED SESSION for discussion under *The Municipal Act, 2001* Section 239(2):

(b) Personal matters about an identifiable individual, including municipal or local board employees.”

Moved by K. Derry, seconded by J. Clarkson that,

“The Committee COME OUT OF CLOSED SESSION.”

Carried

15.0 Committee of Management Member

Moved by L. Vass, seconded by K. Riel that,

“J. Husak BE AUTHORIZED to offer the vacant community representative position on the Fairhaven Committee of Management to C. Dufresne to serve until September 2012.”

16.0 Adjournment

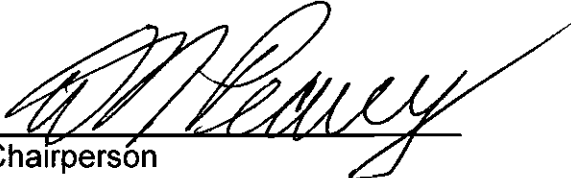
Moved by K. Derry, seconded by K. Riel that,

“There being no further business, the meeting BE ADJOURNED at 3:45 p.m.”

Carried

Next Meeting:

The next meeting of the Fairhaven Committee of Management is **Wednesday September 14, 2011** in the Boardroom at **1:00 p.m.**



Chairperson
Committee of Management



Executive Director

Approved as Presented

Approved with Corrections

c.
Deputy City Clerk and Mayor via email to
be posted on the City's corporate network

Warden J. Murray Jones
Gary King, CA