



## FOUNDATION BOARD ANNUAL GENERAL MEETING MINUTES

The Annual General Meeting of the Foundation Board of Fairhaven was held on Wednesday September 19, 2018 at 12:05 pm. in the Boardroom at Fairhaven.

### ATTENDANCE

#### Members

*Phil Aldrich	Community Representative	Present
Keith Riel	County Council	Present
**Chris White	Community Representative	Present
Joe Sullivan	Resident Advisor	Present

#### Staff

Lionel Towns	Executive Director	Present
Carolyn Jones	Finance Manager	Present
Jen Baro	Executive Assistant	Regrets

#### Guest

\* Chair

\*\* Vice-Chair

**FAIRHAVEN FOUNDATION BOARD ANNUAL GENERAL MEETING FOR  
SEPTEMBER 19, 2018**

**Page 2 of 4**

**1.0 Call to Order and Declaration of Quorum**

The Chair called the meeting to order at 12:05 pm.  
The chair declared there was a quorum.

**2.0 Approval of Agenda**

Moved by J. Sullivan, seconded by C. White,

**“THAT the Agenda for the Annual General Meeting of September 19,  
2018 BE APPROVED.”**

Carried

**3.0 Approval of Minutes**

Moved by K. Riel, seconded by J. Sullivan,

**“THAT the Minutes for the Annual General Meeting of September 19,  
2017 BE APPROVED.”**

Carried

**4.0 Election of Directors**

**4.1 Appointment of Board Members**

Moved by C. White, seconded by J. Sullivan,

**“THAT the appointments of Phil Aldrich, Chris White, Sir Joe Sullivan  
and Keith Riel be re-acclaimed as Fairhaven Foundation Board  
Members for a two year term BE APPROVED”.**

**4.2 Election for Foundation Chair**

L. Towns called for nominations for the position of Chair for Fairhaven’s  
Foundation.

Move by K. Riel, seconded by J. Sullivan,

**“THAT Phil Aldrich BE NOMINATED Chair for the Fairhaven  
Foundation.”**

Carried

**FAIRHAVEN FOUNDATION BOARD ANNUAL GENERAL MEETING FOR  
SEPTEMBER 19, 2018  
Page 3 of 4**

As there were no other nominations for the position Phil Aldrich was acclaimed Chair of the Foundation Board and assumed leadership of the meeting. The term of appointment was identified as one year.

**4.3 Election for Foundation Vice-Chair**

P. Aldrich called for nominations for the positions of Vice-Chair of Fairhaven's Foundation.

Moved by J. Sullivan, seconded by K. Riel,

**"THAT Chris White BE NOMINATED Vice-Chair of the Fairhaven Foundation Board."**

Carried

As there were no other nominations for the position Chris White was acclaimed the Vice-Chair of Fairhaven's Foundation Board for a one year term.

**5.0 Financial Report**

**5.1 Audited Statements for 2017**

Collins Barrow presented in May the 2017 audited financial statements. Circulated are the audited financial statements. There were no additional entries to the statements.

Moved by K. Riel, seconded by J. Sullivan,

**"THAT the Audited 2017 Fairhaven Foundation Financial Statements prepared by Collins Barrow BE APPROVED."**

Carried

**5.2 Appointment of Auditors**

Moved by K. Riel, seconded by J. Sullivan,

**"THAT Collins Barrow, Chartered Accountant be appointed as Auditors for 2018/19 with a cost of approximately \$ 4000.00 BE APPROVED."**

Carried

**FAIRHAVEN FOUNDATION BOARD ANNUAL GENERAL MEETING FOR  
SEPTEMBER 19, 2018  
Page 4 of 4**

**6.0 Foundation By-Laws -Defer**

**7.0 Umbrella Approval Statement**

Moved by K. Riel, seconded by J. Sullivan,

**“THAT the Fairhaven Foundation Board now constituted for 2018/19 to approve the business and transactions conducted by staff and the Board during the fiscal year 2017 BE APPROVED.”**

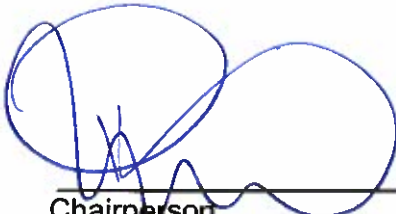
Carried

**8.0 Adjournment**

Moved by K. Riel, seconded by C. White,

**“There being no further business, the meeting BE ADJOURNED at 12:13 pm**

Carried



Chairperson  
Foundation Board Chair



Executive Director

**Approved as Presented**

**Approved with Corrections**