



COMMITTEE OF MANAGEMENT

MINUTES

The Regular Meeting of the Committee of Management of Fairhaven was held on June 12, 2019 at 1:00 p.m. in the Boardroom at Fairhaven.

ATTENDANCE

Members

Keith Riel, Chair	City Councillor	Present
Janet Clarkson	County Councillor	Present
Stephen Wright	City Councillor	Regrets
Karl Moher	County Councillor	Present
Claude Dufresne	Community Representative	Present
Doug Percy	Community Representative	Present
Tia Nguyen	Community Representative	Present

Staff

Lionel Towns	Executive Director	Present
Betty Hazen	Director of Care	Present
Jennifer Baro	Executive Assistant	Present

Other

1.0 Approval of Agenda

Agenda item 5.2 will be deferred until August 14, 2019 meeting.

Moved by T. Nguyen, seconded by C. Dufresne,

“THAT the Agenda of June 12, 2019 BE APPROVED as amended.”

Carried

2.0 Declaration of Pecuniary Interest

There were no Disclosures of Interest

3.0 Approval of Minutes

Moved by K. Moher, seconded by J. Clarkson,

“THAT the Minutes of May 8, 2019 BE APPROVED.”

Carried

4.0 Closed Session

Moved by C. Dufresne, seconded by D. Percy,

“THAT The Committee GO INTO CLOSED SESSION at 1:01 p.m. for discussion under *The Municipal Act, 2001* Section 239(2) (b)

(b) personal matters about an identifiable individual, including municipal or local board employees;

Carried

Moved by C. Dufresne, seconded by J. Clarkson,

“THAT The Committee Rise at 1:10 pm from Closed session WITHOUT a REPORT.”

Carried

5.0 Financial Report

5.1 Finance Manager Report # 2019-FIN 02 2018 Audited Financial Statement

Moved by K. Moher, seconded by T. Nguyen,

“That the Committee of Management RECEIVE the 2018 Financial Statements prepared by Baker Tilley and approved on May 8, 2019.”

Carried

5.2 Finance Manager Report #2019-FIN 03 Statement of Financial Activities

This report will be deferred until August.

6.0 Staff Reports

6.1 Executive Director Report # 2019-ED 32 2019 Ministry of Health and Long Term Care Funding Memos

Moved by T. Nguyen, seconded by C. Dufresne,

“THAT the Committee of Management RECEIVE this report for information.”

Carried

6.2 Executive Director Report # 2019-ED 33 Update of Divisional Activities

Moved by K. Moher, seconded by D. Pearcy,

“THAT the Committee of Management RECEIVE this report for information.”

Carried

**6.3 Executive Director
Report # 2019-ED 34
Replacement of Fairhaven Kitchen Exhaust Hood Controls**

Moved by T. Nguyen, seconded by J. Clarkson,

“That the report be RECEIVED for information.”

Carried

**6.4 Executive Director
Report # 2019-ED 35
2019 Discretionary Expense-Flag Pole Installation**

Moved by K. Moher, seconded by D. Percy,

“That this report will be deferred until further study is done on a new flag pole.”

Carried

7.0 Governance

**7.1 Executive Director
Report # 2019-ED 36
Municipal Advisory Group Meeting-May 23, 2019**

Moved by J. Clarkson, seconded by D. Percy,

“THAT the information provided be received for information.”

Carried

8.0 Member Reports on Community Issues Related to Fairhaven

No items to report on.

9.0 New Business

No items to report on.

10.0 Communications and Media Items

10.1 Thank You Notes

11.0 Adjournment


Moved by C. Dufresne, seconded by K. Moher,

“THAT There being no further business, the meeting be ADJOURNED at 2:30 p.m.”

Carried

Next Meeting:

The next meeting of the Fairhaven Committee of Management is **Wednesday August 14, 2019** in the Board Room at **1:00 p.m.**



Chairperson
Committee of Management



Executive Director

Approved as Presented

Approved with Corrections

c.
Deputy City Clerk and Mayor via email
to be posted on the City's corporate
network

Warden J. Murray Jones
Troy Speck, CAO

