



## COMMITTEE OF MANAGEMENT

### MINUTES

The Regular Meeting of the Committee of Management of Fairhaven was held on February 12, 2020 at 1:00 p.m. in the Boardroom at Fairhaven.

#### ATTENDANCE

##### Members

|                   |                          |         |
|-------------------|--------------------------|---------|
| Keith Riel, Chair | City Councillor          | Present |
| Janet Clarkson    | County Councillor        | Regrets |
| Stephen Wright    | City Councillor          | Regrets |
| Karl Moher        | County Councillor        | Present |
| Claude Dufresne   | Community Representative | Present |
| Doug Percy        | Community Representative | Present |
| Tia Nguyen        | Community Representative | Present |

##### Staff

|               |                     |         |
|---------------|---------------------|---------|
| Lionel Towns  | Executive Director  | Present |
| Betty Hazen   | Director of Care    | Regrets |
| Jennifer Baro | Executive Assistant | Present |

##### Other

### 1.0 Approval of Agenda

Moved by T. Nguyen, seconded by C. Dufresne,

**“THAT the Agenda of February 12, 2020 BE APPROVED.”**

Carried

### 2.0 Declaration of Pecuniary Interest

There were no Disclosures of Interest

### 3.0 Approval of Minutes

Moved by D. Percy, seconded by K. Moher,

**“THAT the Minutes of January 8, 2020 BE APPROVED AS AMENDED.”**

Carried

### 4.0 Closed Session

Moved by C. Dufresne, seconded T. Nguyen,

**“THAT the Committee GO INTO CLOSED SESSION for discussion under *The Municipal Act, 2001* Section 239(2): two (2) items under (b) and one (1) items under (d).”**

**(b) personal matters about an identifiable individual, including municipal or local board employees;**

**(d) labour relations or employee negotiations;**

Carried

Moved by C. Dufresne, seconded by K. Moher,

**“THAT the Committee Rise at 1:19 pm from Closed session WITHOUT a REPORT.”**

Carried

## 5.0 Staff Reports

### 5.1 Executive Director Report # 2020-ED 12 Historical Employee Satisfaction Survey Results

Moved by C. Dufresne, seconded by T. Nguyen,

**“THAT the Committee of Management receive this Report for information.”**

Carried

### 5.2 Executive Director Report # 2020-ED 13 Ministry Inspection

Moved by T. Nguyen, seconded by K. Moher,

**“THAT this report be received for information.”**

Carried

### 5.3 Executive Director Report # 2020-ED 14 Update of Divisional Activities

Moved by K. Moher, seconded by D. Percy,

**“THAT this Report be received for information.”**

Carried

## 6.0 Governance

### 6.1 Executive Director Report # 2020-ED 15 Non-Arm's Length Transactions

Moved by C. Dufresne, seconded by T. Nguyen,

**“THAT the Committee of Management receive this report for information.”**

Carried

**7.0 Member Reports on Community Issues Related to Fairhaven**

No items to report on.

**8.0 Communications and Media Items**

8.1 Thank You Notes

8.2 Newsletter Articles

**9.0 Adjournment**


Moved by C. Dufresne, seconded by D. Pearcy,

**“THAT There being no further business, the meeting be ADJOURNED at 2:00 p.m.”**

Carried

**Next Meeting:**

The next meeting of the Fairhaven Committee of Management is **Wednesday March 11, 2020** in the Board Room at **1:00 p.m.**

  
\_\_\_\_\_  
Chairperson  
Committee of Management

  
\_\_\_\_\_  
Executive Director

Approved as Presented

Approved with Corrections

c.  
Deputy City Clerk and Mayor via email  
to be posted on the City's corporate  
network

Warden J. Murray Jones  
Troy Speck, CAO