



## FOUNDATION BOARD MEETING

### MINUTES

The regular meeting of the Foundation Board of Fairhaven was held on February 18, 2020 at 12:17 p.m. in the Boardroom at Fairhaven.

#### ATTENDANCE

##### Members

Phil Aldrich, Chair	Community Representative	Present
Chris White, Vice-Chair	Community Representative	Present
Keith Riel	Committee of Management	Present
Joe Sullivan	Resident Advisor	Present

##### Staff

Lionel Towns	Executive Director	Present
Jennifer Baro	Executive Assistant	Present
Carolyn Jones	Finance Manager	Regrets

##### Guest Speaker

### **1.0 Approval of Agenda**

Moved by J. Sullivan, seconded by K. Riel,

**“THAT the Agenda of February 18, 2020 BE APPROVED.”**

Carried

### **2.0 Declaration of Pecuniary Interest**

There were no Disclosures of Interest

### **3.0 Approval of Minutes**

Moved by J. Sullivan, seconded by C. White,

**“THAT the Minutes of December 18, 2019 BE APPROVED.”**

Carried

### **4.0 Finance Reports**

#### **4.1 Finance Manager- Defer Report # 2020-FIN 01 Report for January 2020**

#### **4.2 Finance Manager- Defer Report # 2020-FIN 02 Restricted Donation Revenue and Details of Restricted Fund**

### **5.0 Staff Reports**

#### **5.1 Executive Assistant Report # 2020-EA 01 Report from Fairhaven Foundation**

Moved by J. Sullivan, seconded by K. Riel,

**“THAT this report be RECEIVED for information.”**

Carried

**5.2 Executive Director Report  
Report # 2020-ED 01  
Health & Safety Report**

Moved by K. Riel, seconded by J. Sullivan,

**“THAT this report be RECEIVED for information.”**

Carried

**5.3 Executive Director Report  
Report # 2020-ED 02**

Moved by C. White, seconded by K. Riel,

**“THAT this report be RECVEIVED by the Foundation Board for information.”**

Carried

**6.0 Governance**

No items to report on.

**7.0 Member Reports on Community Issues Related to Fairhaven**

No items to report on.

**8.0 Items for Information**

8.1 Newsletter Home Happenings

8.2 Thank You Letters

8.3 Newspaper Articles

**10.0 Adjournment**

Moved by K. Riel, seconded by J. Sullivan,

**“THAT There being no further business, the meeting be ADJOURNED at 1:05 p.m.”**

Carried

**Next Meeting:**

The next meeting of the Fairhaven Foundation Board is May 19, 2020 in the Boardroom at 12:00 p.m.

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Foundation President

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Executive Director

Approved as Presented

Approved with Corrections