



FOUNDATION BOARD MEETING

MINUTES

The regular meeting of the Foundation Board of Fairhaven was held on May 19, 2020 at 11:00 a.m. via Videoconference.

ATTENDANCE

Members

Phil Aldrich, Chair	Community Representative	Present
Chris White, Vice-Chair	Community Representative	Present
Keith Riel	Committee of Management	Present
Joe Sullivan	Resident Advisor	Present

Staff

Lionel Towns	Executive Director	Present
Jennifer Baro	Executive Assistant	Present
Carolyn Jones	Finance Manager	Present

Guest Speaker

1.0 Approval of Agenda

Moved by J. Sullivan, seconded by C. White,

“THAT the Agenda of May 19, 2020 BE APPROVED.”

Carried

2.0 Declaration of Pecuniary Interest

There were no Disclosures of Interest

3.0 Approval of Minutes

Moved by C. White, seconded by J. Sullivan,

“THAT the Minutes of February 18, 2020 BE APPROVED.”

Carried

4.0 Guest Speaker-Baker Tilly Report 2020-FIN 04 2019 Audited Financial Statements

Moved by J. Sullivan, seconded by C. White.

a) THAT the 2019 audited financial statements, as prepared by Baker Tilly, be approved as amended; and

Moved by J. Sullivan, seconded by K. Riel,

b) THAT Baker Tilly be approved as our auditors for the 2020 fiscal year.

Carried

5.0 Finance Reports Verbal Report for May 2020-Defer

6.0 Staff Reports

6.1 Executive Assistant Report # 2020-EA 02 Report from Fairhaven Foundation

Moved by J. Sullivan, seconded by K. Riel,

“THAT this report be RECEIVED for information.”

Carried

6.2 Executive Director Report Report # 2020-ED 03 Health & Safety Report

Moved by J. Sullivan, seconded by K. Riel,

“THAT this report be RECEIVED for information.”

Carried

7.0 Governance

7.1 Executive Director Report Report # 2020-ED 04 Fairhaven Annual Report 2019

Moved by J. Sullivan, seconded by K. Riel,

“THAT the attached 2019 Annual Report for Fairhaven be received for information.”

7.2 Executive Director Report Report 2020-ED 05 COVID-19 Fairhaven Advent Timeline

Moved by J. Sullivan, seconded by C. White,

“THAT this report be RECEIVED for information.”

Carried

**7.3 Executive Director Report
Report # 2020-ED 06
COVID-19 Advent Progression**

Moved by J. Sullivan, seconded by K. Riel,

“THAT this report be RECEIVED for information.”

Carried

8.0 Member Reports on Community Issues Related to Fairhaven

No items to report on.

9.0 Items for Information

9.1 Newspaper Articles

9.2 Thank You Letters

10.0 Adjournment

Moved by J. Sullivan, seconded by K. Riel,

“THAT There being no further business, the meeting be ADJOURNED at 11:40 a.m.”

Carried

Next Meeting:

The next meeting of the Fairhaven Foundation Board is **December 15, 2020** via Zoom at **12:00 p.m.**

Foundation President

Executive Director

Approved as Presented

Approved with Corrections