



FOUNDATION BOARD MEETING

MINUTES

The regular meeting of the Foundation Board of Fairhaven was held on January 19, 2021 at 12:15 a.m. via Videoconference.

ATTENDANCE

Members

Phil Aldrich, Chair	Community Representative	Present
Chris White, Vice-Chair	Community Representative	Present
Keith Riel	Committee of Management	Present

Staff

Lionel Towns	Executive Director	Present
Jennifer Baro	Executive Assistant	Present
Carolyn Jones	Finance Manager	Regrets

Guest Speaker

1.0 Approval of Agenda

Moved by K. Riel, seconded by C. White,

“THAT the Agenda of January 19, 2021 BE APPROVED.”

Carried

2.0 Declaration of Pecuniary Interest

No members made any disclosures of pecuniary interest at this time.

3.0 Approval of Minutes

Moved by K. Riel, seconded by C. White,

“THAT the Minutes of May 19, 2020 BE APPROVED.”

Carried

**4.0 Finance Reports
Report # 2021-FIN 01**

Moved by C. White, seconded by K. Riel,

“THAT this report be RECEIVED for information.”

Carried

5.0 Staff Reports

**5.1 Executive Assistant
Report # 2021-EA 01
Report from Fairhaven Foundation**

Moved by K. Riel, seconded by C. White,

“THAT this report be RECEIVED for information.”

Carried

**5.2 Executive Director Report
Report # 2021-ED 01
Health & Safety Report**

Moved by K. Riel, seconded by P. Aldrich,

“THAT this report be RECEIVED for information.”

Carried

**5.3 Executive Director Report
Report # 2021-ED 02
COVID-19 Outbreak Timeline**

Moved by K. Riel, seconded by C. White,

“THAT this report be RECEIVED for information.”

Carried

6.0 Governance

No items to report on.

7.0 Member Reports on Community Issues Related to Fairhaven

No items to report on.

8.0 Items for Information

8.1 Thank You Letters

8.2 Meeting Schedule

8.3 Newsletters

9.0 Adjournment

Moved by K. Riel, seconded by C. White,

“THAT There being no further business, the meeting be ADJOURNED at 12:45 p.m.”

Carried

Next Meeting:

The next meeting of the Fairhaven Foundation Board is April 20, 2021 via Zoom at 12:00 p.m.



Foundation President



Executive Director

Approved as Presented

Approved with Corrections