



## COMMITTEE OF MANAGEMENT

### MINUTES

The Regular Meeting of the Committee of Management of Fairhaven was held on May 12, 2021 at 1:02 p.m. via videoconference.

#### ATTENDANCE

##### Members

Keith Riel, Chair	City Councillor	Present
Sherry Senis	County Councillor	Present
Stephen Wright	City Councillor	Present
Karl Moher	County Councillor	Present
Claude Dufresne	Community Representative	Present
Doug Percy	Community Representative	Present
Tia Nguyen	Community Representative	Present

##### Staff

Lionel Towns	Executive Director	Present
Betty Hazen	Director of Care	Present
Jennifer Baro	Executive Assistant	Present
Carolyn Jones	Finance Manager	Regrets
<b>Other</b>		

### 1.0 Approval of Agenda

Moved by C. Dufresne, seconded by S. Wright,

**“That the Agenda of May 12, 2021 BE APPROVED.”**

Carried

### 2.0 Declaration of Pecuniary Interest

No members made any disclosures of pecuniary interest at this time.

### 3.0 Approval of Minutes

Moved by D. Percy, seconded by K. Moher,

**“That the Minutes of April 14, 2021 BE APPROVED.”**

Carried

### 4.0 Closed Session

Moved by T. Nguyen, seconded by C. Dufresne,

**“That the Committee GO INTO CLOSED SESSION at 1:03 p.m. for discussion under *The Municipal Act, 2001* Section 239(2): 2 items under (b) (b) Personal matters About and identifiable individual Including Municipal or Local Board Employees;**

Carried

Moved by C. Dufresne, seconded by D. Percy,

**“That the Committee Rise at 1:28 pm from Closed session WITHOUT a REPORT.”**

Carried

## 5.0 Finance Reports

### 5.1 Executive Director

Report # 2021-ED 34

2022 Fairhaven Operating and Capital Budget Request-City of  
Peterborough and County of Peterborough

Moved by D. Pearcy, seconded by S. Wright,

- a) "That Fairhaven's 2020<sup>2</sup> Municipal Operating Budget funding request remain unchanged from 2021's ask of \$2,325,000 (\$775,000-County, \$1,550,000-City)
- b) That the Fairhaven's 2022 Municipal Capital Budget request follow the ten year capital plan endorsed by both Councils in 2012, for a total of \$370,555 (\$126,801-County, 243,754-City); and
- c) That the operating and capital budget request above be approved and forwarded to the County and City of Peterborough for consideration during their 2022 Budget deliberations."

Carried

### 5.2 Executive Director

Report # 2021-ED 35

Fairhaven 2021 Draft Operating Budget

Moved by S. Senis, seconded by K. Moher,

"That the Committee of Management approve this Report, as well as the attached 2021 Operating Budget, and its related schedules."

Carried

### 5.3 Finance Manager

Report # 2021-FIN 02

Report for 2021 Financial Results

Moved by K. Moher, seconded by T. Nguyen,

"That this Report be received for information."

Carried

## 6.0 Staff Reports

### 6.1 Executive Director Report # 2021-ED 36 Update on Divisional Activities

Moved by S. Senis, seconded by T. Nguyen,

**“That this report be RECEIVED by the Committee of Management for information.”**

Carried

### 6.2 Executive Director Report # 2021-ED 37 Health and Safety Report

Moved by S. Wright, seconded by C. Dufresne,

**“That Fairhaven’s Committee of Management RECEIVE this report for information.”**

Carried

## 7.0 Governance

### 7.1 Executive Director Report # 2021-ED 38 Committee of Management Meeting Evaluation Form Completion

Moved by T. Nguyen, seconded by D. Percy,

**“That the Committee of Management receive the Meeting Evaluation Forms for completion.”**

Carried

### 7.2 Executive Director Report # 2021-ED 39 Long Term Care Commission Final Report-Messaging from Advantage

Moved by K. Moher, seconded by C. Dufresne,

**“That this report be received for information.”**

Carried

### 8.0 Member Reports on Community Issues Related to Fairhaven

Starting on Monday May 17, 2021 we will start easing the parcel restrictions. Items that are brought in for Residents to go directly to them, after they are wiped down/disinfected in the Great Room.

For those individuals who are not yet able to visit Residents, they will continue to be able to drop off items in between our front doors for delivery. We anticipate a large number of changes to visiting restrictions will be announced by the Province in late May to early June. At that time, all of these new processes will no doubt change again.

Hairdresser will resume her duties at Fairhaven. This will lift the spirits of the residents.

### 9.0 Adjournment

Moved by S. Smith, seconded by C. Dufresne,

**“THAT There being no further business, the meeting be ADJOURNED at 2:08 p.m.”**

Carried

### Next Meeting:

The next meeting of the Fairhaven Committee of Management is **Wednesday June 9, 2021** via Zoom at **1:00 p.m.**

  
\_\_\_\_\_  
Chairperson  
Committee of Management

  
\_\_\_\_\_  
Executive Director

Approved as Presented

Approved with Corrections

c.  
Deputy City Clerk and Mayor via email  
to be posted on the City's corporate  
network

Warden J. Murray Jones  
Sheridan Graham, CAO

