



COMMITTEE OF MANAGEMENT

MINUTES

The Regular Meeting of the Committee of Management of Fairhaven was held on June 9, 2021 at 1:02 p.m. via videoconference.

ATTENDANCE

Members

Keith Riel, Chair	City Councillor	Present
Sherry Senis	County Councillor	Present
Stephen Wright	City Councillor	Present
Karl Moher	County Councillor	Present
Claude Dufresne	Community Representative	Present
Doug Percy	Community Representative	Present
Tia Nguyen	Community Representative	Present

Staff

Lionel Towns	Executive Director	Present
Betty Hazen	Director of Care	Regrets
Jennifer Baro	Executive Assistant	Present
Carolyn Jones	Finance Manager	Present (1:03 pm-1:53 pm)

Other

Adam Ferguson	Pharmacy Manager, Medical Pharmacies	Present (1:12pm -1:30 pm)
Richard Steinginga	Baker Tilley	Present (1:30 pm-1:53 pm)
Veronica Mason	Baker Tilley	Present (1:30 pm-1:53 pm)

1.0 Approval of Agenda

Moved by S. Senis, seconded by S. Wright,

**“THAT the Agenda of June 9, 2021 be approved as amended:
Agenda Item 5.1, Statement of Financial Activities page 2 header should be
for the Four Months Ending April 30, 202, 2021; and
Report 7.1, should be Report # 2021-ED 43.”**

Carried

2.0 Declaration of Pecuniary Interest

No members made any disclosures of pecuniary interest at this time.

3.0 Approval of Minutes

Moved by K. Moher, seconded by C. Dufresne,

**“THAT the Minutes of May 12, 2021 be approved as amended: 5.1.a., “THAT
Fairhaven’s 2022 Municipal Operating Budget.”**

Carried

4.0 Guest Speakers

4.1 Executive Director

**Report # 2021-ED 40
Committee of Management Liability**

Moved by S. Senis, seconded by T. Nguyen,

“THAT this report be received for information.”

Carried

4.2 Finance Manager

**Report # 2021-FIN 03
Fairhaven 2020 Audited Financial Statements**

Moved by S. Senis, seconded by D. Percy,

**a) “That the 2020 audited financial statements, as prepared by Baker
Tilley be approved; and**

b) That Baker Tilley, be approved s our auditors for 2021 fiscal year.”

Carried

5.0 Financial Report

5.1 Finance Manager Report # 2021-FIN 04 Report for 2021 Financial Results

Moved by T. Nguyen, seconded by D. Percy,

“THAT this report be received for information.”

Carried

6.0 Closed Session

Moved by C. Dufresne, seconded by S. Wright,

“That the Committee GO INTO CLOSED SESSION at 2:03 p.m. for discussion under *The Municipal Act, 2001* Section 239(2): 2 items under (b) (b) Personal matters About and identifiable individual Including Municipal or Local Board Employees;

Carried

Moved by S. Wright, seconded by C. Dufresne,

“That the Committee Rise at 2:10 pm from Closed session WITHOUT a REPORT.”

Carried

7.0 Finance Reports

7.1 Executive Director Report # 2021-ED 43 Update on Divisional Activities

Moved by T. Nguyen, seconded by D. Percy,

“That this Report be received for information.”

Carried

**7.2 Executive Director
Report # 2021-ED 44
Health & Safety Report**

Moved by S. Wright, seconded by K. Moher,

“That this Report be received for information.”

Carried

**7.3 Finance Manager
Report # 2021-ED 45
COVID-19 Outbreak Declared May 21st, 2021**

Moved by C. Dufresne, seconded by D. Percy,

“That this Report be received for information.”

Carried

8.0 Governance

No items to report on at this time.

9.0 New Business

The Committee of Management would like to acknowledge the outstanding work the staff have endured during the Pandemic and provide something to the staff when the Pandemic is declared over.

10.0 Member Reports on Community Issues Related to Fairhaven

No items to report on at this time.

11.0 Communications and Media Items

11.1 Newspaper Article of Interest

11.2 May Newsletter

12.0 Adjournment

Moved by S. Wright, seconded by S. Senis,

“THAT There being no further business, the meeting be ADJOURNED at 2:32 p.m.”

Carried

Next Meeting:

The next meeting of the Fairhaven Committee of Management is Wednesday August 11, 2021 via Zoom at 1:00 p.m.



Chairperson
Committee of Management

Approved as Presented

c.
Deputy City Clerk and Mayor via email
to be posted on the City's corporate
network



Executive Director

Approved with Corrections

Warden J. Murray Jones
Sheridan Graham, CAO

