



COMMITTEE OF MANAGEMENT

MINUTES

The Regular Meeting of the Committee of Management of Fairhaven was held on November 10, 2021 at 1:05 p.m. via videoconference.

ATTENDANCE

Members

Keith Riel, Chair	City Councillor	Present
Sherry Senis	County Councillor	Present
Stephen Wright	City Councillor	Present
Karl Moher	County Councillor	Present
Claude Dufresne	Community Representative	Regrets
Doug Percy	Community Representative	Present
Tia Nguyen	Community Representative	Present

Staff

Lionel Towns	Executive Director	Present
Betty Hazen	Director of Care	Present
Jennifer Baro	Executive Assistant	Present
Carolyn Jones	Finance Manager	Regrets

Other

Melissa Lasenby	Resident Care Supervisor (Accreditation Lead)	Present (1:07-1:12)
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1.0 Approval of Agenda

Moved by S. Senis, seconded by T. Nguyen,

“THAT the Agenda of November 10, 2021 be approved.”

Carried

2.0 Declaration of Pecuniary Interest

No members made any disclosures of pecuniary interest at this time.

3.0 Approval of Minutes

Moved by D. Pearcy, seconded by T. Nguyen,

“THAT the Minutes of October 13, 2021 be approved.”

Carried

4.0 Guest Speaker- Melissa Lasenby

Report # 2021 – ED 70

2022 Accreditation Survey – Governance Self Assessment

Moved by K. Moher, seconded by S. Senis,

“That this Report be received for information by the Committee of Management.”

Carried

5.0 Financial Reports

5.1 Finance Manager

Report # 2021- FIN 09

Report for 2021 Financial Results

Moved by S. Senis, seconded by S. Wright,

“That this Report be received for information.”

Carried

6.0 Staff Reports

6.1 Executive Director Report # 2021-ED 71 Update on Divisional Activities

Moved by T. Nguyen, seconded by K. Moher,

“That this Report be received for information.”

Carried

6.2 Executive Director Report # 2021-ED 72 Health & Safety Report

Moved by D. Percy, seconded by T. Nguyen,

“That this Report be received for information.”

Carried

6.3 Executive Director Report # 2021- ED 73 On-line Education for Committee of Management Members

Moved by T. Nguyen, seconded by D. Percy,

“That this Report be received for information by the Committee of Management.”

Carried

6.4 Executive Director Report # 2021- ED 74 Filling of Vacancies on Committee of Management

Moved by S. Senis, seconded by S. Wright,

“That the Committee of Management include the consideration of applicants’ skill sets, in the areas of safety awareness, quality assurance, and risk management, when there are public members vacancies.”

Carried

6.5 Executive Director

Report # 2021 – ED 75

Re-Evaluation of Fairhaven's Ethical Decision Making Model and Related Services

Moved by S. Wright, seconded by T. Nguyen,

“That this Report be received for information by the Committee of Management.”

Carried

6.6 Executive Director

Report # 2021 – ED 76

Fairhaven Strategic Plan - Environmental Scan

Moved by D. Pearcy, seconded by T. Nguyen,

“That this Report be received for information by the Committee of Management.”

Carried

6.7 Executive Director

Report # 2021 – ED 77

Funding Announcements from Ministry of Long-Term Care

Moved by S. Senis, seconded by T. Nguyen,

“That this Report be received for information by the Committee of Management.”

Carried

7.0 Governance

7.1 Executive Director

Report # 2021 - ED 78

Moved by K. Moher, seconded by S. Senis,

“That this Report be received for information by the Committee of Management.”

Carried

**7.2 Executive Director
Report # 2021 – ED 79
Changes to Long Term Care Inspections Framework**

Moved by T. Nguyen, seconded by S. Wright,

“That this Report be received for information by the Committee of Management.”

Carried

**7.3 Executive Director
Report # 2021 – ED 80
Governance and Leadership Webinars-AdvantAge**

Moved by T. Nguyen, seconded by D. Percy,

“That this Report be received for information by the Committee of Management.”

Carried

**7.4 Executive Director
Report # 2021 – ED 81
Committee of Management Evaluation Form Completion**

Moved by S. Senis, seconded by T. Nguyen,

“That the COM receive the Meeting Evaluation Form for completion.

Carried

8.0 New Business

No items to discuss at this time.

9.0 Closed Session

Moved by T. Nguyen, seconded by D. Percy,

“That the Committee GO INTO CLOSED SESSION at 2:08 p.m.

Carried

Moved by D. Pearcy, seconded by T. Nguyen,

"That the Committee Rise at 2:21 pm from Closed session WITHOUT a REPORT."

Carried

10.0 Member Reports on Community Issues Related to Fairhaven

No items to discuss at this time.

11.0 Communications and Media Items

11.1 Newspaper Articles

12.0 Adjournment

Moved by T. Nguyen, seconded by S. Wright,

"THAT There being no further business, the meeting be ADJOURNED at 2:30 p.m."

Carried

Next Meeting:

The next meeting of the Fairhaven Committee of Management is **Wednesday December 8, 2021** via Zoom at **1:00 p.m.**



Chairperson
Committee of Management



Executive Director

Approved as Presented

Approved with Corrections

c.
Deputy City Clerk and Mayor via email
to be posted on the City's corporate
network

Warden J. Murray Jones
Sheridan Graham, CAO