



## FOUNDATION BOARD MEETING

### MINUTES

The regular meeting of the Foundation Board of Fairhaven was held on September 21, 2021 at 12:00 p.m. via Videoconference.

#### ATTENDANCE

##### Members

Phil Aldrich, Chair	Community Representative	Present
Chris White, Vice-Chair	Community Representative	Present
Keith Riel	Committee of Management	Present

##### Staff

Lionel Towns	Executive Director	Present
Jennifer Baro	Executive Assistant	Present
Carolyn Jones	Finance Manager	Present

##### Guest Speaker

Emily Collins	Volunteer Resources Coordinator	Present
Betty Hazen	Director of Care	Present

**1.0 Approval of Agenda**

Moved by K. Riel, seconded by C. White,

**“THAT the Agenda of September 21, 2021 BE APPROVED.”**

Carried

**2.0 Declaration of Pecuniary Interest**

No members made any disclosures of pecuniary interest at this time.

**3.0 Approval of Minutes**

Moved by C. White, seconded by K. Riel,

**“THAT the Minutes of June 15, 2021 BE APPROVED.”**

Carried

**4.0 Guest Speaker-Emily Collins, Volunteer Resources Coordinator  
Report # 2021 - ED 09  
Resident Communication with Chemung Public School and Edmison Heights  
Public School Penpals**

Moved by C. White, seconded by K. Riel,

**“THAT this Report be received for information.”**

Carried

**5.0 Finance Reports**

**5.1 Finance Manager  
Report # 2021 - FIN 04  
Financial Results for Period Ending July 31, 2021**

Moved by C. White, seconded by K. Riel,

**“THAT this Report received for information.”**

Carried

**5.2 Finance Manager**

**Report # 2021 – FIN 05**

**Report for Period Ending July 31, 2021**

Moved by K. Riel, seconded by C. White,

**“THAT this Report received for information.”**

Carried

**5.3 Executive Director Report**

**Report # 2021 – ED 10**

**Fairhaven 2021 Capital Budget**

Moved by K. Riel, seconded by C. White,

**“THAT this Report received for information.”**

Carried

**5.4 Executive Director Report**

**Report # 2021 – ED 11**

**Items Presented for Consideration by Foundation Board for Funding**

Moved by C. White, seconded by K. Riel,

**“THAT the Foundation Board receive this Report for information purposes and, approve to fund up to the amount of \$30,000.00 to be spent on the items on the list.”**

Carried

**6.0 Staff Reports**

**6.1 Executive Assistant**

**Report # 2021- EA 04**

**Report from Fairhaven Foundation**

Moved by K. Riel, seconded by C. White,

**“THAT this report be RECEIVED for information.”**

Carried

**6.2 Executive Director Report  
Report # 2021- ED 12  
Health & Safety Report**

Moved by C. White, seconded by K. Riel,

**“THAT this report be RECEIVED for information.”**

Carried

**7.0 Governance**

**7.1 Executive Director Report  
Report # 2021 - ED 13  
Fairhaven Annual Report – 2020**

Moved by K. Riel, seconded by C. White,

**“That the attached 2020 Annual Report for Fairhaven be received for information.”**

Carried

**8.0 Member Reports on Community Issues Related to Fairhaven**

The Foundation Board would like to extend to the Staff of Fairhaven their gratitude for the care and safety that they provide to our residents.

**9.0 Items for Information**

9.1 Newspaper Articles of Interest

9.2 Newsletters

**10.0 Adjournment**

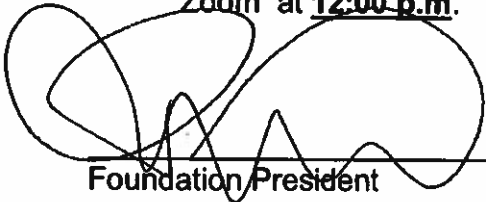
Moved by K. Riel, seconded by C. White,

**“THAT There being no further business, the meeting be ADJOURNED at 12:44 p.m.”**

Carried

**Next Meeting:**

The next meeting of the Fairhaven Foundation Board is December 21, 2021 via Zoom at 12:00 p.m.



Foundation President



Executive Director

Approved as Presented

Approved with Corrections

