



FOUNDATION BOARD MEETING

MINUTES

The regular meeting of the Foundation Board of Fairhaven was held on December 21, 2021 at 12:04 p.m. via Videoconference.

ATTENDANCE

Members

Phil Aldrich, Chair	Community Representative	Present
Chris White, Vice-Chair	Community Representative	Present
Keith Riel	Committee of Management	Present

Staff

Lionel Towns	Executive Director	Present
Jennifer Baro	Executive Assistant	Present
Carolyn Jones	Finance Manager	Present

Guest Speaker

1.0 Approval of Agenda

Moved by K. Riel, seconded by C. White,

“THAT the Agenda of December 21, 2021 BE APPROVED.”

Carried

2.0 Declaration of Pecuniary Interest

No members made any disclosures of pecuniary interest at this time.

3.0 Approval of Minutes

Moved by C. White, seconded by K. Riel,

“THAT the Minutes of September 21, 2021 BE APPROVED.”

Carried

4.0 Finance Reports

4.1 Finance Manager

Report # 2021 - FIN 06

Financial Results for Period Ending October 31, 2021

Moved by C. White, seconded by K. Riel,

“THAT this Report received for information.”

Carried

5.0 Staff Reports

5.1 Executive Assistant

Report # 2021- EA 05

Report from Fairhaven Foundation

Moved by K. Riel, seconded by C. White,

“THAT this report be RECEIVED for information.”

Carried

**5.2 Executive Director Report
Report # 2021- ED 14
Health & Safety Report**

Moved by C. White, seconded by K. Riel,

“THAT this report be RECEIVED for information.”

Carried

**5.3 Executive Director Report
Report # 2021 - ED 15
Fairhaven Strategic Plan – Environmental Scan**

Moved by K. Riel, seconded by C. White,

“That this Report be received for information by the Foundation Board.”

Carried

6.0 Governance

**6.1 Executive Director Report
Report # 2021 – ED 16
Fixing Long Term Care Act, 2021**

Moved by K. Riel, seconded by C. White,

“That this Report be received for information by the Foundation Board.”

Carried

**6.2 Executive Director Report
Report # 2021 – ED 17
Funding Announcements from Ministry of Long-Term Care**

Moved by C. White, seconded by K. Riel,

“That this Report be received for information by the Foundation Board.”

Carried

7.0 Member Reports on Community Issues Related to Fairhaven

8.0 Items for Information

8.1 Newspaper Articles of Interest

8.2 Newsletters

8.3 2022 Meeting Schedule

9.0 Adjournment

Moved by K. Riel, seconded by C. White,

“THAT There being no further business, the meeting be ADJOURNED at 12:34 p.m.”

Carried

Next Meeting:

The next meeting of the Fairhaven Foundation Board is **February 15, 2022** via Zoom at **12:00 p.m.**

Foundation President

Executive Director

Approved as Presented

Approved with Corrections