



**Are you looking for an opportunity to be involved with a Long-Term Care Home offering high quality and compassionate care? Then Fairhaven is the place to be! Come be part of a passionate team that demonstrates the following values: resident focused, integrity, enthusiasm, innovation, inclusivity, and respect. Does this sound like the organization you want to work for? Check out the exciting position we currently have available.**

## **Housekeeping Attendant**

### **POSITION SUMMARY**

The Housekeeping Attendant is responsible for specific cleaning routines to ensure a clean environment at Fairhaven for residents, employees, volunteers and visitors.

Designated responsibilities are also assigned to prevent the spread of infection.

### **RESPONSIBILITIES**

1. Is directly accountable for all duties identified on the cleaner's work routine assigned by the Housekeeping Services Supervisor.
2. Performs seasonal or special event project work as assigned by the Housekeeping Services Supervisor.
3. Ensures all duties are performed in an efficient and effective manner with proper utilization and care of department products and equipment.
4. Ensures all standards established through the department's Quality Improvement Program are maintained.
5. Adheres to Fairhaven's Occupational Health and Safety guidelines when moving furniture or using cleaning products, ladders, and equipment to clean areas and rooms.
6. Maintains a positive and harmonious relationship with all members of the Fairhaven community.
7. Implements preventative infection control measures at all times. Recognizes infection control signage posted on resident doorways and understands requirements for cleaning routine.

8. Ensures all duties are carried out in a manner which does not cause risk of injury to residents and staff.
9. Makes regular use of the Housekeeping Communication bulletin board and the Communication Binders to stay current about Fairhaven issues.
10. Identifies risks and reports them immediately to Housekeeping Services Supervisor or Admin RN.
11. Identifies deficiencies and reports them in writing on a *Housekeeping Services Report Form* at the end of the shift.
12. Participates in Fairhaven's employee programs for WHMIS, Quality Improvement, Health and Safety, and education.
13. Implements a safety culture within area of responsibility by ensuring residents and staff comply with all aspects and regulations related to the Ontario Occupational Health and Safety Act and Fairhaven's Health and Safety policies and procedures, and other governing bodies;
14. Works with Fairhaven's Human Resources Co-ordinator to ensure a fair and appropriate return to work, when employees are off due to illness or injury, and moves quickly to resolve any issues related to safety, discipline, workplace violence and harassment;
15. Perform all other duties as assigned.

**Interested candidates should forward their resume in confidence to:**

[careers@fairhavenltc.com](mailto:careers@fairhavenltc.com)

881 Dutton Road Peterborough, ON K9H 7S4

Fax: 705-743-6292

We appreciate receiving all applications; however only those candidates selected for an interview will be contacted.

Please be advised that in order to be eligible for employment at Fairhaven, all new hires must have received the full series of a COVID-19 vaccine or combination of COVID-19 vaccines approved by Health Canada AND have received the final dose of the COVID-19 vaccine at least 14 days prior to start date. Medical exemptions or any other kind of requested exemption based upon Fairhaven's obligations pursuant to the Ontario Human Rights Code will be considered on a case-by-case basis.

Please note that if hired, your employment with Fairhaven will be contingent on receipt of a police and vulnerable sector screening free of criminal activities and satisfactory to Fairhaven's screening policy.

Fairhaven is an equal opportunity employer; accommodation will be provided in accordance with the Ontario Human Rights Code.