



COMMITTEE OF MANAGEMENT

MINUTES

The Regular Meeting of the Committee of Management of Fairhaven was held on January 12, 2022 at 1:00 p.m. via videoconference.

ATTENDANCE

Members

Keith Riel, Chair	City Councillor	Present
Sherry Senis	County Councillor	Regrets
Stephen Wright	City Councillor	Present
Karl Moher	County Councillor	Present
Claude Dufresne	Community Representative	Present
Doug Percy	Community Representative	Present
Tia Nguyen	Community Representative	Present

Staff

Lionel Towns	Executive Director	Present
Betty Hazen	Director of Care	Regrets
Jennifer Baro	Executive Assistant	Present

Other

Carolyn Jones	Finance Manager	Regrets
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1.0 Appointments from the City of Peterborough

The following resolution, adopted by City Council at its meeting held on December 14, 2020.

“That the following appointment of Members of Council to Committees, Portfolios and Boards be approved for a one-year term ending November 15, 2022 with the appointments as follows”:

Fairhaven Board of Directors

Stephen Wright

Keith Riel

2.0 Committee of Management Elections

2.1 Election for Chair of the Committee of Management

L. Towns called for nominations for the position of Chair for Fairhaven's Committee of Management.

Move by C. Dufresne, seconded by S. Wright,

“That Keith Riel BE NOMINATED Chair for the Fairhaven Committee of Management.”

Carried

As there were no other nominations for the position, Keith Riel was acclaimed Chair of the Committee of Management and assumed leadership of the meeting. The term of appointment was identified as one-year term.

2.2 K. Riel called for nominations for the position of Vice-Chair for Fairhaven's Committee of Management.

Move by ^{K. Mohel}~~S. Wright~~, seconded by T. Nguyen,

“That Doug Percy BE NOMINATED Vice-Chair for the Fairhaven Committee of Management.”

Carried

As there were no other nominations for the position, D. Percy was acclaimed Vice-Chair of the Committee of Management. The term of appointment was identified as one-year term.

3.0 Approval of Agenda

Moved by K. Moher, seconded by D. Pearcy,

“That the Agenda of January 12, 2022 BE APPROVED.”

Carried

4.0 Declaration of Pecuniary Interest

No members made any disclosures of pecuniary interest at this time.

5.0 Approval of Minutes

Moved by C. Dufresne, seconded by T. Nguyen,

“That the Minutes of December 8, 2021 BE APPROVED.”

Carried

6.0 Financial Report

6.1 Finance Manager Report #2022-FIN 01 Statement of Financial Activities

Moved by S. Wright, seconded by C. Dufresne,

“That the Committee of Management RECEIVE this report for information.”

Carried

7.0 Staff Reports

7.1 Executive Director Report # 2022-ED 01 Update on Divisional Activities

Moved by C. Dufresne, seconded by K. Moher,

“That this report be RECEIVED by the Committee of Management for information.”

Carried

**7.2 Executive Director
Report # 2022-ED 02
Health and Safety Report**

Moved by T. Nguyen, seconded by S. Wright,

“That Fairhaven’s Committee of Management RECEIVE this report for information.”

Carried

**7.3 Executive Director
Report # 2022-ED 03
Facebook Reach Statistics**

Moved by D. Percy, seconded by S Wright,

“That Fairhaven’s Committee of Management RECEIVE this report for information.”

Carried

**7.4 Executive Director
Report # 2022-ED 04
Staffing Plan for Ministry Funding**

Moved by T. Nguyen, seconded by K. Moher,

“That this Report be received for information by the Fairhaven’s Committee of Management.”

Carried

**7.5 Executive Director
Report # 2022-ED 05
COVID-19 Outbreak - December 2021**

Moved by C. Dufresne, seconded by D. Percy,

“That this Report be received for information.”

Carried

**7.6 Executive Director
Report # 2022- ED 06
Provisions of Outbreak Information to Media**

Moved by T. Nguyen, seconded by K. Moher,

“That this Report be received for information by the Fairhaven’s Committee of Management.”

Carried

8.0 Governance

No items to report on at this time.

9.0 Closed Session

Moved by D. Percy, seconded T. Nguyen,

“That the Committee GO INTO CLOSED SESSION at 1:58 p.m. for discussion under *The Municipal Act, 2001* Section 239(2) (b) Personal matters About and identifiable individual Including Municipal or Local Board Employees;

Carried

Moved by S. Wright, seconded by T. Nguyen,

“That the Committee Rise at 2:04 pm from Closed session WITH a REPORT.”

Carried

Moved by K. Moher, seconded by C. Dufresne,

“That the Executive Director be directed to proceed as outlined in the January 12, 2022 closed session meeting.”

Carried

10.0 Member Reports on Community Issues Related to Fairhaven

No items to report on at this time.

11.0 Communications and Media Items

11.1 Newspaper Articles

11.2 December Newsletter

11.3 Updated Committee of Management Meeting Schedule 2022

12.0 Adjournment

Moved by C. Dufresne, seconded by T. Nguyen,

“THAT There being no further business, the meeting be ADJOURNED at 2:03 p.m.”

Carried

Next Meeting:

The next meeting of the Fairhaven Committee of Management is **Wednesday February 9, 2022** at **1:00 p.m.** via Zoom.



Chairperson
Committee of Management



Executive Director

Approved as Presented

Approved with Corrections

c.
Deputy City Clerk and Mayor via email
to be posted on the City's corporate
network

Warden J. Murray Jones
Sheridan Graham, CAO