



## COMMITTEE OF MANAGEMENT

### MINUTES

The Regular Meeting of the Committee of Management of Fairhaven was held on May 11, 2022 at 1:00 p.m. via videoconference.

#### ATTENDANCE

##### Members

Keith Riel, Chair	City Councillor	Present
Sherry Senis	County Councillor	Present
Stephen Wright	City Councillor	Absent
Karl Moher	County Councillor	Present
Claude Dufresne	Community Representative	Present
Doug Percy	Community Representative	Present
Tia Nguyen	Community Representative	Present

##### Staff

Lionel Towns	Executive Director	Present
Betty Hazen	Director of Care	Regrets
Jennifer Baro	Executive Assistant	Present

##### Other

Carolyn Jones	Finance Manager	Regrets
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### 1.0 Approval of Agenda

Moved by S. Senis, seconded by T. Nguyen,

**“That the Agenda of May 11, 2022 BE APPROVED.”**

Carried

### 2.0 Declaration of Pecuniary Interest

No members made any disclosures of pecuniary interest at this time.

### 3.0 Approval of Minutes

Moved by C. Dufresne, seconded by D. Pearcy,

**“That the Minutes of April 13, 2022 BE APPROVED.”**

Carried

### 4.0 Staff Reports

#### 4.1 Executive Director Report # 2022 - ED 29 Update on Divisional Activities

Moved by S. Senis, seconded by T. Nguyen,

**“That this report be RECEIVED by the Committee of Management for information.”**

Carried

#### 4.2 Executive Director Report # 2022 - ED 30 Health and Safety Report

Moved by C. Dufresne, seconded by K. Moher,

**“That Fairhaven’s Committee of Management RECEIVE this report for information.”**

Carried

**4.3 Executive Director**

**Report # 2022 – ED 31**

**Summary of Positions Added Due to Funding Announcements from  
Ministry of Long-Term Care**

Moved by D. Percy, seconded by K. Moher,

**“That Fairhaven’s Committee of Management RECEIVE this report for  
information.”**

Carried

**5.0 Governance**

**5.1 Executive Director**

**Report # 2022 – ED 32**

**Long Term Care Nutritional Allowance (Raw Food Budget)**

Moved by C. Dufresne, seconded by S. Senis,

**“That this report be received for information by the Committee of  
Management.”**

Carried

**5.2 Executive Director**

**Report # 2022 – ED 33**

**Committee of Management Meeting Evaluation Form Completion**

Moved by K. Moher, seconded by T. Nguyen,

**“That the Committee of Management receive the Meeting Evaluation  
Form for completion.”**

Carried

**6.0 Closed Session**

Moved by S. Senis, seconded T. Nguyen,

**“That the Committee GO INTO CLOSED SESSION at 1:23 p.m.”**

Carried

Moved by S. Senis, seconded by K. Moher,

**“That the Committee Rise at 1:44 pm from Closed session WITHOUT a REPORT.”**

Carried

## **7.0 New Business**

No items to discuss at this time.

## **8.0 Member Reports on Community Issues Related to Fairhaven**

No items to discuss at this time.

## **9.0 Communications and Media Items**

10.1 Newspaper Articles

10.1 Newsletter April & May

## **10.0 Adjournment**

Moved by T. Nguyen, seconded by K. Moher,

**“THAT There being no further business, the meeting be ADJOURNED at 1:49 p.m.”**

Carried

## **Next Meeting:**

The next meeting of the Fairhaven Committee of Management is **Wednesday June 8, 2022** at **1:00 p.m.** via Zoom.



\_\_\_\_\_  
Chairperson  
Committee of Management

  
\_\_\_\_\_  
Executive Director

Approved as Presented

Approved with Corrections

c.  
Deputy City Clerk and Mayor via email  
to be posted on the City's corporate  
network

Warden J. Murray Jones  
Sheridan Graham, CAO

