



COMMITTEE OF MANAGEMENT

MINUTES

The Regular Meeting of the Committee of Management of Fairhaven was held on June 8, 2022 at 1:04 p.m. via videoconference.

ATTENDANCE

Members

Keith Riel, Chair	City Councillor	Present
Sherry Senis	County Councillor	Present
Stephen Wright	City Councillor	Present
Karl Moher	County Councillor	Present
Claude Dufresne	Community Representative	Present
Doug Percy	Community Representative	Present
Tia Nguyen	Community Representative	Present

Staff

Lionel Towns	Executive Director	Present
Betty Hazen	Director of Care	Present
Jennifer Baro	Executive Assistant	Present

Other

Sheridan Graham	CAO, County of Peterborough	Present 1:08 p.m. - 1:17 p.m.
Carolyn Jones	Finance Manager	Regrets
Melissa Lasenby	RCS Quality & Workplace Safety	Present 1:18 p.m. - 1:21 p.m.
Janet Newhook	Scheduling Supervisor	Present 1:23 p.m. - 1:43 p.m.

1.0 Approval of Agenda

Moved by C. Dufresne, seconded by K. Moher,

“That the Agenda of June 8, 2022 BE APPROVED.”

Carried

2.0 Declaration of Pecuniary Interest

No members made any disclosures of pecuniary interest at this time.

3.0 Approval of Minutes

Moved by S. Senis, seconded by S. Wright,

“That the Minutes of May 11, 2022 BE APPROVED.”

Carried

4.0 Closed Session

Moved by D. Percy, seconded by S. Wright,

“That the Committee GO INTO CLOSES SESSION at 1:05 p.m.”

Carried

Moved by S. Wright, seconded by D. Percy,

“That the Committee Rise at 1:08 p.m. from Closed session WITHOUT a REPORT.”

Carried

4.1 Report # 2022 CAO-1

Moved by S. Senis, seconded by D. Pearcy,

“THAT the CAO’s be directed to engage Maxwell Management Group Ltd., as the recruitment firm for the Executive Director search and advertise the position with Association Municipalities Ontario (AMO) and Federation of Canadian Municipalities (FCM).”

Carried

Moved by C. Dufresne, seconded S. Senis,

“THAT the Committee of Management approve the division of the current Executive Director role into two roles, being Executive Director and Director of Corporate Services.”

Carried

5.0 Guest Speaker

5.1 Melissa Lasenby, Resident Care Supervisor Quality & Workplace Safety Governance Functioning Tool

5.2 Janet Newhook, Scheduling Supervisor

6.0 Finance Report

**6.1 Executive Director
Report # 2022 – ED 36
Fairhaven 2022 Draft Operating Budget**

Moved by K. Moher, seconded by T. Nguyen,

“That the Committee of Management APPROVE this Report, as well as the attached 2022 Operating Budget, and its related schedules.”

Carried

7.0 Staff Reports

7.1 Executive Director Report # 2022 - ED 37 Update on Divisional Activities

Moved by S. Senis, seconded by C. Dufresne,

“That this report be RECEIVED by the Committee of Management for information.”

Carried

7.2 Executive Director Report # 2022 - ED 38 Health and Safety Report

Moved by K. Moher, seconded by S. Wright,

“That Fairhaven’s Committee of Management RECEIVE this report for information.”

Carried

7.3 Executive Director Report # 2022 – ED 41 Pre-commitment of 2022 Capital Budget- Resident Smoking Shelter Construction

Moved by K. Moher, seconded by T. Nguyen,

“That this report be received for information by the Committee of Management.”

Carried

8.0 Governance

8.1 Executive Director Report # 2022 – ED 39 Resident Rights – Fixing Long Term Care Act, 2021

Moved by D. Percy, seconded by S. Wright,

“That this report be received for information by the Committee of Management.”

Carried

8.2 Executive Director

Report # 2022 – ED 40

Compliance and Enforcement – Fixing Long Term Care Act, 2021

Moved by C. Dufresne, seconded by S. Wright,

“That this report be received for information by the Committee of Management.”

Carried

9.0 New Business

June is Senior Month, K. Moher and K. Riel are members of Age-friendly Peterborough Advisory Committee and encourage everyone to get involved in the activities offered on the Age-friendly website.

10.0 Member Reports on Community Issues Related to Fairhaven

No items to discuss at this time.

11.0 Communications and Media Items

12.0 Adjournment

Moved by S. Senis, seconded by S. Wright,

“THAT There being no further business, the meeting be ADJOURNED at 2:40 p.m.”

Carried

Next Meeting:

The next meeting of the Fairhaven Committee of Management is **Wednesday August 10, 2022** at **1:00 p.m.** via Zoom.



Chairperson
Committee of Management



Executive Director

Approved as Presented

Approved with Corrections

c.
Deputy City Clerk and Mayor via email
to be posted on the City's corporate
network

Warden J. Murray Jones
Sheridan Graham, CAO