



COMMITTEE OF MANAGEMENT

MINUTES

The Regular Meeting of the Committee of Management of Fairhaven was held on August 10, 2022 at 1:03 p.m. via videoconference.

ATTENDANCE

Members

Keith Riel, Chair	City Councillor	Present
Sherry Senis	County Councillor	Present
Stephen Wright	City Councillor	Absent
Karl Moher	County Councillor	Present
Doug Percy	Community Representative	Present
Tia Nguyen	Community Representative	Present

Staff

Betty Hazen	Interim Executive Director	Present
Jennifer Baro	Executive Assistant	Present

Other

Carolyn Jones	Finance Manager	Present 1:05 pm -1:10 pm
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The Committee of Management accept the resignation of Claude Dufresne, Community Representative.

1.0 Approval of Agenda

Moved by S. Senis, seconded by K. Moher,

“That the Agenda of August 10, 2022 BE APPROVED.”

Carried

2.0 Declaration of Pecuniary Interest

No members made any disclosures of pecuniary interest at this time.

3.0 Approval of Minutes

Moved by D. Percy, seconded by S. Senis,

“That the Minutes of June 8, 2022 BE APPROVED.”

Carried

4.0 Finance Report

4.1 Finance Manager

Report # 2022 – FIN 02

Report for 2022 Financial Results

Moved by K. Moher, seconded by T. Nguyen,

“That this report be received for information.”

Carried

**4.2 Executive Director
Report # 2022 – ED 42
Fairhaven's 2022 Draft Capital Budget**

Moved by S. Senis, seconded by D. Percy,

“That the 2022 Draft Capital Budget for Fairhaven. Presented in Report # 2022-ED 42 be approved.”

Carried

5.0 Staff Reports

**5.1 Executive Director
Report # 2022 - ED 43
Update on Divisional Activities**

Moved by K. Moher, seconded by T. Nguyen,

“That this report be RECEIVED by the Committee of Management for information.”

Carried

6.0 Governance

**6.1 Executive Director
Report # 2022 – ED 44
Requirements for Committee of Management Police Checks- Fixing Long Term Care Act, 2021**

Moved by S. Senis, seconded by D. Percy,

“That this report be received for information purpose so that Fairhaven will be in compliance with Ontario Regulation 246/22 which relates to the Fixing Long Term Care Act, 2021.”

Carried

**6.2 Executive Director
Report # 2022 – ED 45
Fairhaven Annual Report - 2021**

Moved by K. Moher, seconded by T. Nguyen,

“a) That the attached 2021 Annual Report for Fairhaven be received for information; and

b) That the Annual Report is approved for distribution to the County and City of Peterborough as well as any other stakeholders of Fairhaven.”

Carried

**6.3 Executive Director
Report # 2022 – ED 46
Committee of Management Meeting Evaluation Form Completion**

Moved by K. Moher, seconded by S. Senis,

“That the Committee of Management receive the Meeting Evaluation Form for completion.”

7.0 Closed Session

Moved by K. Moher, seconded S. Senis,

“That the Committee GO INTO CLOSED SESSION at 1:35 p.m.”

Carried

Moved by K. Moher, seconded by D. Percy,

“That the Committee Rise at 2:38 pm from Closed session WITH a REPORT.”

Carried

Moved by K. Moher, seconded D. Percy,

“That the Committee of Management approve the recommendation outlined in Report # 2022 - C-COM 01 and Report # 2022 – C-COM 02 and; that C. Youngman, Hicks Morley be authorized to proceed as outlined in Closed Session Report dated August 10, 2022.”

Carried

8.0 New Business

No items to discuss at this time.

9.0 Member Reports on Community Issues Related to Fairhaven

No items to discuss at this time.

10.0 Communications and Media Items

11.0 Adjournment

Moved by S. Senis, seconded by D. Pearcy,

“THAT There being no further business, the meeting be ADJOURNED at 2:41 p.m.”

Carried

Next Meeting:

The next meeting of the Fairhaven Committee of Management is **Wednesday September 14, 2022 at 1:00 p.m.** via Zoom.



Chairperson
Committee of Management

Approved as Presented

c.
Deputy City Clerk and Mayor via email
to be posted on the City's corporate
network



Interim Executive Director

Approved with Corrections

Warden J. Murray Jones
Sheridan Graham, CAO

