



Fairhaven is one of the leading-edge Long-Term Care Homes in Ontario. Come be part of an extraordinary, dedicated team that demonstrates core values, offering excellence in healthcare by improving the lives of our residents every day. The key to our success is our employees.

Environmental Services Supervisor Full-Time Permanent

Reporting to the Environmental Services Manager, the Environmental Services Supervisor (ESS) is responsible for supervising and maintaining the housekeeping, laundry and maintenance departments of Fairhaven. The ESS will ensure high quality and cost effective services are available to meet the needs of Fairhaven and their contract services. These responsibilities shall be carried out in accordance with Fairhaven's mission, vision, values and leadership philosophy, policies and procedures, collective agreements and applicable legislation and regulations.

RESPONSIBILITIES:

1. Plan, assess, organize, direct, control and evaluate maintenance services.
2. Participate in the development of annual goals and objectives and in the strategic planning process for Fairhaven.
3. Provides input on performance reviews, attendance support programs, progressive discipline, new hire orientation and staffing levels of all Environmental Services.
4. Responsible for assisting with the annual and capital budget for the Environmental Services department and ensure staying within established budget.
5. Liaise with third party contractors for ensuring compliance and safety standards of the building and property of Fairhaven.
6. Participate in Fairhaven's Emergency Management Program, Health & Safety and other committees as required.
7. Assist with Environmental Services auditing program.
8. Purchase all Environmental Services cleaning, paper supplies, and chemicals within budgetary restrictions.
9. Work closely with departments regarding new admissions, internal transfers, Human Resources and Resident Care team.
10. Administration of asset and inventory management software.
11. Assume on-call manager responsibilities on a rotating basis, as required.

QUALIFICATIONS:

1. Post-Secondary education in Environmental Services or related field.
2. Two to four years of supervisory experience, preferably in long-term care setting with familiarity of Ministry of Health and Long-Term Care standards.



3. Working knowledge of expertise in H.V.A.C., Building Environmental Systems and related equipment.
4. Familiarity with legislative requirements and guidelines pertaining to all applicable provincial codes, standards and laws including Ontario and Municipal Building Codes, Fire Code and OHS Act.
5. Effective communication, problem solving and conflict resolution skills.
6. Proven leadership and organizational skills in a unionized environment.
7. Knowledge of budget administration.
8. Proficient in Microsoft Office applications and Work Order Programs.

Interested candidates should forward their resume in confidence to:

Human Resources
careers@fairhavenltc.com

We appreciate receiving all applications; however only those candidates selected for an interview will be contacted.

Please be advised that in order to be eligible for employment at Fairhaven, all new hires must have received the full series of a COVID-19 vaccine or combination of COVID-19 vaccines approved by Health Canada AND have received the final dose of the COVID-19 vaccine at least 14 days prior to start date. Medical exemptions or any other kind of requested exemption based upon Fairhaven's obligations pursuant to the Ontario Human Rights Code will be considered on a case-by-case basis.

Please note that if hired, your employment with Fairhaven will be contingent on receipt of a police and vulnerable sector screening free of criminal activities and satisfactory to Fairhaven's screening policy.

Fairhaven is an equal opportunity employer; accommodation will be provided in accordance with the Ontario Human Rights Code.