



COMMITTEE OF MANAGEMENT MINUTES

The Regular Meeting of the Committee of Management of Fairhaven was held on October 12, 2022 at 1:00 p.m. via videoconference.

ATTENDANCE

Members

Keith Riel, Chair	City Councillor	Present
Sherry Senis	County Councillor	Present
Stephen Wright	City Councillor	Absent
Karl Moher	County Councillor	Present
Doug Percy	Community Representative	Present
Tia Nguyen	Community Representative	Present

Staff

Nancy Rooney	Executive Director	Present
Betty Hazen	Director of Care	Present
Jennifer Baro	Executive Assistant	Present

Other

Carolyn Jones	Finance Manager	Present 1:14 pm-1:18 pm
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Guest Speaker

Jason Gawley	Environmental Services Manger	Present 1:07 pm-1:12 pm
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1.0 Approval of Agenda

Moved by S. Senis, seconded by T. Nguyen,

“That the Agenda of October 24, 2022 BE APPROVED.”

Carried

2.0 Declaration of Pecuniary Interest

No members made any disclosures of pecuniary interest at this time.

3.0 Approval of Minutes

10.0 We resolved to send a letter to the City and County Councillor to thank the CEO’s for their assistance in facilitating the process of hiring Fairhaven’s Executive Director.

Moved by K. Moher, seconded by D. Percy,

“That the Minutes of September 14, 2022 BE APPROVED.”

Carried

4.0 Guest Speakers

**4.1 Report # 2022-ED-I 03 Executive Director – Interim
Pre-Commitment of 2023 Capital Budget
Accent Building Sciences Roof Condition Assessment (RCA) Report
Jason Gawley, Environmental Services Manager**

Moved by K. Moher, seconded by T. Nguyen,

- a) **“That the Committee of Management receive this report to review the financial cost analysis projected by ACCENT.**
- b) **That the Committee of Management approve the pre-commitment for the expected financial implications.**
- c) **That the roofing project be approved for Request for Proposal tenders to be facilitated by Fairhaven’s Environmental Services Manager, Jason Gawley in conjunction with the purchasing dept of the City of Peterborough or the County of Peterborough.”**

Carried

5.0 Finance Report

5.1 Finance Manager Report # 2022 – FIN 05 Report for 2022 Financial Results

Moved by T. Nguyen, seconded by S. Senis,

“That this report be received for information.”

Carried

6.0 Staff Reports

6.1 Executive Director - Interim Report # 2022 - EDI 05 Update on Divisional Activities

Moved by K. Moher, seconded by D. Percy,

“That this report be RECEIVED by the Committee of Management for information.”

Carried

6.2 Executive Director - Interim Report # 2022 - EDI 06 Purchase and Installation of Replacement of Spectralinks and Desktop Phones

Moved by D. Percy, seconded by T. Nguyen,

- a) **“That the Committee of Management approve the purchase of all intra-Home communication devices, from Diversified Communications at an estimated total cost of \$165,000 (including non-recoverable HST); and**
- b) **That the Committee of Management approve the monthly charge of \$6,500 (including non-recoverable HST).”**

Carried

7.0 Governance

7.1 Executive Director

Report # 2022 – EDI 07

**Ministry of Long-Term Care LTCH Home Accommodation Charges-
Changes Effective October 1, 2022**

Moved by S. Senis, seconded by K. Moher,

“That this report be received for information purpose.”

Carried

8.0 Closed Session

Moved by T. Nguyen, seconded D. Pearcy,

“That the Committee GO INTO CLOSED SESSION at 1:45 p.m.”

Carried

Moved by T. Nguyen, seconded by K. Moher,

**“That the Committee Rise at 2:11 pm from Closed session WITHOUT a
REPORT.”**

Carried

9.0 New Business

The Ministry of Long Term Care (More Beds, Better Care Act, 2022) is aimed at facilitating the admission of eligible patients who are clinically determined as needing and Alternate Level of Care into long-term care home, while they wait for placement in a preferred home. The new bill passes is trying on the home, we sometimes don't have the expertise to provide care to the patients, and have to decline the application. The hospital will push back, but we have to ensure that we can provide the necessary care to the patient.

10.0 Member Reports on Community Issues Related to Fairhaven

No items to report on at this time.

11.0 Communications and Media Items

12.0 Adjournment

Moved by D Percy, seconded by K. Moher,

“THAT There being no further business, the meeting be ADJOURNED at 2:20 p.m.”

Carried

Next Meeting:

The next meeting of the Fairhaven Committee of Management is **Wednesday November 9, 2022 at 1:00 p.m.** via Zoom.



Chairperson
Committee of Management



Executive Director

Approved as Presented

Approved with Corrections

c.
Deputy City Clerk and Mayor via email
to be posted on the City's corporate
network

Warden J. Murray Jones
Sheridan Graham, CAO

