



COMMITTEE OF MANAGEMENT

MINUTES

The Regular Meeting of the Committee of Management of Fairhaven was held on September 14, 2022 at 1:00 p.m. via videoconference.

ATTENDANCE

Members

Keith Riel, Chair	City Councillor	Present
Sherry Senis	County Councillor	Present
Stephen Wright	City Councillor	Present at 1:40 pm
Karl Moher	County Councillor	Present
Doug Pearcy	Community Representative	Present
Tia Nguyen	Community Representative	Present

Staff

Betty Hazen	Interim Executive Director	Present
Jennifer Baro	Executive Assistant	Present

Other

Carolyn Jones	Finance Manager	Present from (1:09 pm -2:08 pm)
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Guest Speaker

Richard Steiginga	Baker Tilly	Regrets
Veronica Mason	Baker Tilly	Present (1:09 pm -1:35 pm)
Melissa Lasenby	Resident Care Supervisor Quality & Workplace Safety	Present (1:36 pm -1:44pm)

1.0 Approval of Agenda

Moved by S. Senis, seconded by D. Percy,

“That the Agenda of September 14, 2022 BE APPROVED.”

Carried

2.0 Declaration of Pecuniary Interest

No members made any disclosures of pecuniary interest at this time.

3.0 Approval of Minutes

Moved by T. Nguyen, seconded by K. Moher,

“That the Minutes of August 10, 2022 BE APPROVED.”

Carried

4.0 Guest Speakers

4.1 Finance Manager

Report # 2022 - FIN 03

Fairhaven 2021 Audited Financial Statements

Moved by K. Moher, seconded by D. Percy,

a) **“That the 2021 draft audited financial statements, as prepared by Baker Tilley be approved; and**

b) That Baker Tilley, be approved as our auditors for 2022 fiscal year.”

Carried

4.2 Executive Director - Interim

Report # 2022 – EDI 01

Governance Functioning Tool- 2022 Accreditation

Moved by T. Nguyen, seconded by K. Moher,

“That the Committee of Management receive this Report for information.”

Carried

5.0 Finance Report

5.1 Finance Manager

Report # 2022 – FIN 04

Report for 2022 Financial Results

Moved by S. Senis, seconded by S. Wright,

“That this report be received for information.”

Carried

6.0 Staff Reports

6.1 Executive Director - Interim

Report # 2022 - EDI 02

Update on Divisional Activities

Moved by K. Moher, seconded by S. Senis,

“That this report be RECEIVED by the Committee of Management for information.”

Carried

6.2 Executive Director - Interim

Report # 2022 - EDI 03

Pre-Commitment of 2023 Capital Budget

ACCENT Building Sciences Roof Condition Assessment (RCA) Report

Prepared for: City of Peterborough

Moved by D. Percy, seconded by S. Wright,

“That we delay the motion and wait until the Environmental Services Manager can present the report at the October 12, 2022 meeting.”

Carried

7.0 Governance

7.1 Executive Director

Report # 2022 – EDI 04

Memorandum To: Long-Term Care Home Licensees

Long-Term Care initiatives in Ontario's Plan to Stay Open: Health System Stability and Recovery

Moved by T. Nguyen, seconded by S. Wright,

“That this report be received for information purpose and the Committee of Management will draft a letter to the Ministry of Long Term Care”

Carried

8.0 Closed Session

Moved by S. Senis, seconded D. Percy,

“That the Committee GO INTO CLOSED SESSION at 2:11p.m.”

Carried

Moved by S. Senis, seconded by S. Wright,

“That the Committee Rise at 2:40 pm from Closed session WITH a REPORT.”

Carried

Chair, Committee of Management Report

Report # 2022 – C-COM 04

Interim Executive Director Compensation

Moved by K. Moher, seconded by S. Wright,

“That the current Interim Executive Director be paid at a rate of \$77.39 (current rate is \$67.30), retroactive to July 25, 2022 until October 2, 2022.”

Carried

**Chair, Committee of Management
Report # 2022 C-COM Report 05
Hiring of Executive Director**

Moved by K. Moher, seconded by S. Wright,

“THAT the Committee of Management approve the hiring of Nancy Rooney as the Executive Director of Fairhaven.”

Carried

10.0 Member Reports on Community Issues Related to Fairhaven

The Committee of Management would like a letter sent to the County and City of Peterborough Council members to thank Sandra Clancy and Sheridan Graham on the facilitating the process of hiring Fairhaven's Executive Director.

11.0 Communications and Media Items

12.0 Adjournment

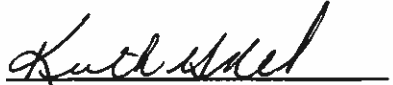
Moved by T. Nguyen, seconded by S. Wright,

“THAT There being no further business, the meeting be ADJOURNED at 2:38 p.m.”

Carried

Next Meeting:

The next meeting of the Fairhaven Committee of Management is **Wednesday October 12, 2022** at **1:00 p.m.** via Zoom.



Chairperson
Committee of Management



Interim Executive Director

Approved as Presented

Approved with Corrections

c.
Deputy City Clerk and Mayor via email
to be posted on the City's corporate
network

Warden J. Murray Jones
Sheridan Graham, CAO