



COMMITTEE OF MANAGEMENT

MINUTES

The Regular Meeting of the Committee of Management of Fairhaven was held on January 11, 2023 at 1:05 p.m. in the Boardroom at Fairhaven.

ATTENDANCE

Members

Keith Riel, Chair	City Councillor	Present
Pat Wilford	County Councillor	Present
Dave Haacke	City Councillor	Present until 2:10 pm
Carol Armstrong	County Councillor	Present
Karl Moher	Community Representative	Present
John Posh	Community Representative	Regrets
Tia Nguyen	Community Representative	Present

Staff

Nancy Rooney	Executive Director	Present
Betty Hazen	Director of Care	Present
Jennifer Baro	Executive Assistant	Present

Other

1.0 Appointments from the City and County of Peterborough

The following resolution, adopted by City Council at its meeting held on December 12, 2022.

“That the following appointment of Members of Council to committees, portfolios and new portfolios identified in the Report, be approved for a term ending November 15, 2026, with the appointments as follows”:

Fairhaven Committee of Management

Keith Riel

Dave Haacke

And

The County Clerk forwarded the following resolution, adopted by County Council at its meeting held on December 2, 2022.

“At the meeting held December 2, 2022, County Council confirmed the appointment of Councillors Pat Wilford and Carol Armstrong to the Fairhaven Committee of Management for 2022-2024.”

2.0 Committee of Management Elections

2.1 Election for Chair of the Committee of Management

Nancy Rooney called for nominations for the position of Chair for Fairhaven’s Committee of Management.

Move by P. Wilford, seconded by T. Nguyen,

“THAT Karl Moher BE NOMINATED Chair for the Fairhaven Committee of Management.”

Carried

As there were no other nominations for the position, Karl Moher was acclaimed Chair of the Committee of Management. The term of appointment was identified as one-year.

2.2 Election for Vice-Chair of the Committee of Management

Nancy Rooney called for nominations for the positions of Vice-Chair of Fairhaven’s Committee of Management.

Moved by D. Haacke, seconded by K. Moher,

“THAT Tia Nguyen BE NOMINATED Vice-Chair of the Fairhaven Committee of Management.”

Carried

As there were no other nominations for the position, Tia Nguyen was acclaimed the Vice-Chair of Fairhaven's Committee of Management for a one-year term.

2.3 Appointment to the Committee of Management for a Community Member.

Moved by C. Armstrong, seconded by K. Riel,

"THAT the appointment of T. Nguyen, K. Moher and J. Poch as Fairhaven Committee of Management Board Member.

Carried

The terms for the appointments of the Community Representatives will be deferred until February 8, 2023 Committee of Management meeting.

3.0 Approval of Agenda

Moved by D. Haacke, seconded by T. Nguyen,

"THAT the Agenda of January 11, 2023 BE APPROVED."

Carried

4.0 Declaration of Pecuniary Interest

No members made any disclosures of pecuniary interest at this time.

5.0 Approval of Minutes

Moved by T. Nguyen, seconded by K. Riel,

"THAT the Minutes of November 9, 2022 BE APPROVED."

Carried

8.0 Closed Session

Moved by T. Nguyen, seconded by D. Haacke,

"THAT The Committee GO INTO CLOSED SESSION at 1:23 p.m. for discussion under *The Municipal Act, 2001* Section 239(2) (d), (e) and (f)

(d) labour relations or employee negotiations;

- (e) litigation or potential litigation;**
- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose.**

Carried

Moved by T. Nguyen, seconded by C. Armstrong,

“THAT The Committee Rise at 1:57 pm from Closed session WITHOUT a REPORT.”

Carried

6.0 Staff Reports

6.1 Executive Director

**Report # 2023 - ED 01
Update of Divisional Activities**

Moved by T. Nguyen, seconded by P. Wilford,

“THAT the Committee of Management RECEIVE this report for information.”

Carried

6.2 Executive Director

**Report # 2023 - ED 02
Health & Safety Report**

Moved by T. Nguyen, seconded by K. Riel,

“THAT the Committee of Management RECEIVE this report for information.”

Carried

6.3 Executive Director

**Report # 2023 - ED 03
Continuous Quality Improvement – Interim Report**

Moved by C. Armstrong, seconded P. Wilford,

“THAT the Committee of Management RECEIVE this report for information.”

Carried

**6.4 Executive Director
Report # 2023 - ED 04**

Moved by K. Riel, seconded by C. Armstrong,

“THAT the Committee of Management RECEIVED this report for information.”

Carried

**6.5 Executive Director
Report # 2023 - ED 05
Recycling Program**

Moved by T. Nguyen, seconded by C. Armstrong,

“THAT the Committee of Management RECEIVED this report for information.”

Carried

7.0 Governance

**7.1 Executive Director
Report # 2023 - ED 06
Ontario Health Agreements Service Accountability Agreement (SAA)**

Moved by T. Nguyen, seconded by K. Riel,

“THAT the Committee of Management RECEIVED this report for information.”

Carried

**7.2 Executive Director
Report # 2023 – ED 07
Special LTC Webinar for Municipal Councillors**

Moved by K. Riel, seconded by C. Armstrong,

“THAT the Committee of Management RECEIVED this report for information.”

Carried

7.3 Executive Director

Report # 2023 – ED 08

2022-23 COVID-19 Prevention and Containment and PPE Funding

Moved by T. Nguyen, seconded by C. Armstrong,

“THAT the Committee of Management RECEIVED this report for information.”

Carried

7.4 Executive Director

Report # 2023 – ED 09

Announcement from Local Priorities Fund

Moved by C. Armstrong, seconded by K. Riel,

“THAT the Committee of Management RECEIVED this report for information.”

Carried

7.5 Executive Director

Report # 2023 – ED 10

2023 Accreditation Updates

Moved by K. Riel, seconded by T. Nguyen,

“THAT the Committee of Management RECEIVED this report for information.”

Carried

7.6 Executive Director

Report # 2023 – ED 11

Review of Fairhaven Committee of Management By-Laws

Moved by C. Armstrong, seconded by T. Nguyen,

“THAT the Committee of Management RECEIVED this report for information and any changes to be forwarded to J. Baro, Executive Assistant for discussion at the next meeting.”

Carried

7.7 Executive Director

Report # 2023 – ED 12

Review of City-County Agreement with Fairhaven

Moved by T. Nguyen, seconded by C. Armstrong,

“THAT the Committee of Management RECEIVED this report for information and N. Rooney, Executive Director will contact the City and County of Peterborough CAO’s to provide their input for changes to the agreement.”

Carried

7.8 Executive Director

Report # 2023 – ED 13

Review of Committee of Management Job Description and Terms of Reference

Moved by K. Riel, seconded by P. Wilford,

“THAT the Committee of Management RECEIVED this report for information and forward any changes to J. Baro, Executive Assistant for changes. Fairhaven staff will provide input for consideration and discussion on February 9, 2023 meeting.”

Carried

9.0 Member Reports on Community Issues Related to Fairhaven

Add a Round Table agenda item to the agenda for the Committee of Management members to raise any issues.

The Chair of the Committee of Management would like to extend a thank you to past chair Keith Riel for his service and leadership over the past 8 years.

A letter will be sent to past Community Representative D. Percy for his service on the Committee of Management.

K. Moher will represent the Committee of Management as the liaison between the Committee of Management and the Foundation Board.

At the March 8, 2023 Committee of Management meeting the Board will have a meet and greet with Fairhaven residents and a photo will be taken of the new Board members. The meeting will proceed at 1:00 pm

10.0 Communications and Media Items

10.1 Newspaper Articles of Interest

10.2 Thank You Letters

10.3 December and January Newsletters

11.0 Adjournment

Moved by T. Nguyen, seconded by K. Riel,

“THAT There being no further business, the meeting be ADJOURNED at 2:50 p.m.”

Carried

Next Meeting:

The next meeting of the Fairhaven Committee of Management is **Wednesday February 8, 2023** in the Boardroom at **1:00 p.m.**



Chairperson
Committee of Management



Executive Director

Approved as Presented

Approved with Corrections

c.
Deputy City Clerk and Mayor via email
to be posted on the City's corporate
network

Warden Bonnie Clark
Sheridan Graham, CAO