



COMMITTEE OF MANAGEMENT

MINUTES

The Regular Meeting of the Committee of Management of Fairhaven was held on February 8, 2023 at 1:00 p.m. in the Boardroom at Fairhaven.

ATTENDANCE

Members

Karl Moher, Chair	Community Representative	Present
Tia Nguyen, Vice Chair	Community Representative	Present
Keith Riel	City Councillor	Present
Dave Haacke	City Councillor	Present
Carol Armstrong	County Councillor	Present
Pat Wilford	County Councillor	Present
John Posh	Community Representative	Regrets

Staff

Nancy Rooney	Executive Director	Present
Betty Hazen	Director of Care	Regrets
Jennifer Baro	Executive Assistant	Present

Other

Carolyn Jones	Finance Manager	Present (1:05pm -1:10pm)
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1.0 Approval of Agenda

Moved by P. Wilford, seconded by K. Riel,

“That the Agenda of February 8, 2023 BE APPROVED.”

Carried

2.0 Declaration of Pecuniary Interest

No members made any disclosures of pecuniary interest at this time.

3.0 Approval of Minutes

Moved by C. Armstrong, seconded by D. Haacke,

“That the Minutes of January 11, 2023 BE APPROVED.”

Carried

4.0 Finance Report

4.1 Finance Manager

Report # 2023 - FIN 01

Report for 2022 Financial Results

Moved by T. Nguyen, seconded by K. Riel,

“That this Report be received by the Committee of Management for information.”

Carried

4.2 Resolution for Signing Authority

Moved by D. Haacke, seconded by K. Riel.

Resolution of the Committee of Management of Fairhaven and Fairhaven Foundation be Resolved that:

“The removal of K. Riel and D. Percy from Fairhaven and Fairhaven Foundation signing authority and add Karl Moher and Tia Nguyen as signing authority to Fairhaven and Fairhaven Foundation.”

Carried

**6.0 Executive Director
Report # 2023 – ED 19
Special LTC Webinar for Municipal Councillors**

Moved by D. Haacke, seconded by P. Wilford,

“That this Report be received for information by the Committee of Management.”

Carried

**6.2 Executive Director
Report # 2023 – ED 20
AdvantAge Ontario’s Provincial Pre-Budget Submission “Stabilizing Seniors’ Care in Ontario – Investing in Critical Systems Supports.”**

Moved by K. Riel, seconded by C. Armstrong,

“That the Committee of Management receive and support this Report from Advantage Ontario.”

Carried

**6.3 Executive Director
Report # 2023 – ED 21
Review of Fairhaven Committee of Management By-Laws**

Moved by C. Armstrong, seconded by P. Wilford,

“That the Committee of Management defer this report until the March 8, 2023 COM meeting.”

Carried

**6.4 Executive Director
Report # 2023 – ED 22
Review of Committee of Management Job Descriptions and Terms of Reference**

Moved by C. Armstrong, seconded by P. Wilford,

- a) That the Committee of Management defer this report until the March 8, 2023 meeting and;**
- b) That the Committee of Management draft a Communication with Media policy.”**

Carried

5.0 Staff Reports

5.1 Executive Director Report # 2023 – ED 15 Update of Divisional Activities

Moved by T. Nguyen, seconded by P. Armstrong,

“That this Report be received for information.”

Carried

5.2 Executive Director Report # 2023 – ED 16 Health & Safety Report

Moved by C. Armstrong, seconded by K. Riel,

“That this Report be received for information.”

Carried

5.3 Executive Director Report # 2023 - ED 17

Moved by K. Riel, seconded by T. Nguyen,

- a) **That this Report be received for information by the Committee of Management and;**
- b) **That the Committee of Management direct Executive Director, Nancy Rooney to engage Lett Architect to render and update the drawing for the possible expansion at Fairhaven.**

Carried

5.4 Executive Director Report # 2023 – ED 18 Advantage Ontario Benchmarking Results – 2020 Data

Moved by C. Armstrong, seconded by K. Riel,

“That Fairhaven’s Committee of Management receive this Report for information.”

Carried

7.0 Closed Session

Moved by D. Haacke, seconded T. Nguyen,

“That the Committee GO INTO CLOSED SESSION at 2:37 p.m.”

Carried

Moved by P. Wilford, seconded by K. Riel,

“That the Committee Rise at 2:38 p.m. from Closed session WITHOUT a REPORT.”

Carried

8.0 Member Reports on Community Issues Related to Fairhaven- Roundtable

No items to report on at this time.

9.0 Communications and Media Items

9.1 Newspaper Articles

9.2 February Newsletter

10.0 Adjournment

Moved by P. Wilford, seconded by T. Nguyen,

“THAT There being no further business, the meeting be ADJOURNED at 2:45 p.m.”

Carried

Next Meeting:

The next meeting of the Fairhaven Committee of Management is **Wednesday March 8, 2023** at **1:00 p.m.** in the Boardroom at Fairhaven.



Chairperson
Committee of Management



Executive Director

Approved as Presented

Approved with Corrections

c.
Deputy City Clerk and Mayor via email
to be posted on the City's corporate
network

Warden Bonnie Clark
Sheridan Graham, CAO