**Volunteer/ Student Policy & Procedure Sign Off**

As part of Fairhaven policy, you are required to complete Education upon starting as a Volunteer. It is mandatory that you complete the following modules and review the following polices on Surge Learning.

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| **All Volunteers to complete:** |
| * How Can I Help? - Part 1 What does Disability Mean to you? * How Can I Help? - Part 2 Barriers to Accessibility * How Can I Help? - Part 3 Providing Accessible Customer Service * Emergency Preparedness Policies * Behavior Management * Written Procedures for Handling Complaints * WHIMIS Part 1 and 2- WHIMIS Regulation and GHS * Public Health Ontario: Just Clean your Hands- Using Hands Rub * Public Health Ontario: Just Clean your Hands- Washing Your Hands * Infection Prevention and Control Part 2- Module 1- Fundamentals * Infection Prevention and Control Part 2- Module 2- Modes of Transmission * Infection Prevention and Control Part 2- Module 3- Routine Practices * Infection Prevention and Control Part 2- Module 4- Routine Practices cont. * Infection Prevention and Control Part 2- Module 5- Additional Precautions * Welcome Volunteers * Safe Eating and Hydration * Confidentiality * Resident Rights * Respiratory Protection Policy * Whistle Blowing * Zero Tolerance of Abuse and Neglect |
| ***Feedback:*** |

**By signing this form, I acknowledge that I have completed the e-Learning modules and reviewed the policies listed above as appropriate as a new Volunteer. I understand that if I have any questions regarding any policy or procedure, I will contact my Volunteer Resources Coordinator.**

**Name (Please Print):**

**Employee Signature:**

**Date Completed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**