# Linen Attendant

**Part-Time**

**$24.15-$25.41/hour**

Fairhaven is in the heart of the Kawartha's, a beautiful place to live and work, surrounded by natural beauty and a mere 90 minutes north-east of Toronto. Fairhaven is proud to be one of the leading-edge Long-Term Care homes in Ontario offering an exciting opportunity to join the Fairhaven team. Fairhaven offers an extraordinary, dedicated, and considerate work environment that demonstrates core values while offering excellence in healthcare with a primary overall focus of on enhancing the quality lives of our residents each day.

Fairhaven is committed to providing a positive and healthy work culture through consistent collaboration, open communication, along with professional development opportunities throughout our organization empowering staff to grow and succeed in their roles. Fairhaven offers competitive compensation, OMERS Pension, Employee Assistance Program and much more.

## POSITION SUMMARY

The Linen Attendant is responsible for a designated portion of the laundering of residents' personals and other Fairhaven laundries. This includes the delivery of daily clean linens to the resident home areas as well as assisting the in the sorting of residents' personals.

## REPORTING RELATIONSHIP

Reports directly to the Environmental Services Supervisor.

## KEY RESPONSIBILITIES

- To assume the areas of responsibilities and all duties of the delivery of linen to all units and assist in laundering responsibilities of residents' personal laundries.
- To assist with any project work as required by the Laundry Department throughout Fairhaven as assigned by the Environmental Services Manager or designate.
- To ensure all job functions are undertaken in an efficient and effective manner.
- Responsible for ensuring standards established through Fairhaven's Quality Assurance Program are maintained as relative to his/her assigned laundry functions.
- Perform cleaning functions as assigned to maintain a clean and safe work environment.

- Maintains a positive and harmonious relationship with all members of the Fairhaven community.
- Participates in Fairhaven's WHMIS program.
- Implement a safety culture within area of responsibility by ensuring residents and staff comply with all aspects and regulations related to the Ontario Occupational Health and Safety Act and Fairhaven's Health and Safety policies and procedures, and other governing bodies.
- Participates in in-service education as required.
- Implements preventative infection control measures.
- Ensures that all activities are carried out in a manner to reduce risk of injury to resident and staff.
- Participates in other work-related duties as outlined by his/her manager or designate.

**QUALIFICATIONS**

- 6 months current experience in institutional laundry
- Working knowledge of institutional laundry practices including infection control principles and practices.
- Must be a self-starter exhibiting a positive work ethic
- Able to fulfil the physical demands of the position.
- A demonstrated ability in the practice of good interpersonal skills.
- Minimum Grade 12 education

Interested candidates are invited to submit their resume and cover letter to careers@fairhavenltc.com.

Applications will be accepted until the position is filled. Fairhaven does not use artificial intelligence (AI) tools to screen, assess, or select applicants during the hiring process.

We appreciate all applications; however, only those candidates selected for an interview will be contacted.

Please note employment with Fairhaven will be contingent on receipt of a police and vulnerable sector screening free of criminal activities and satisfactory to Fairhaven's screening policy. Fairhaven is an equal opportunity employer; accommodation will be provided in accordance with the Ontario Human Rights Code.